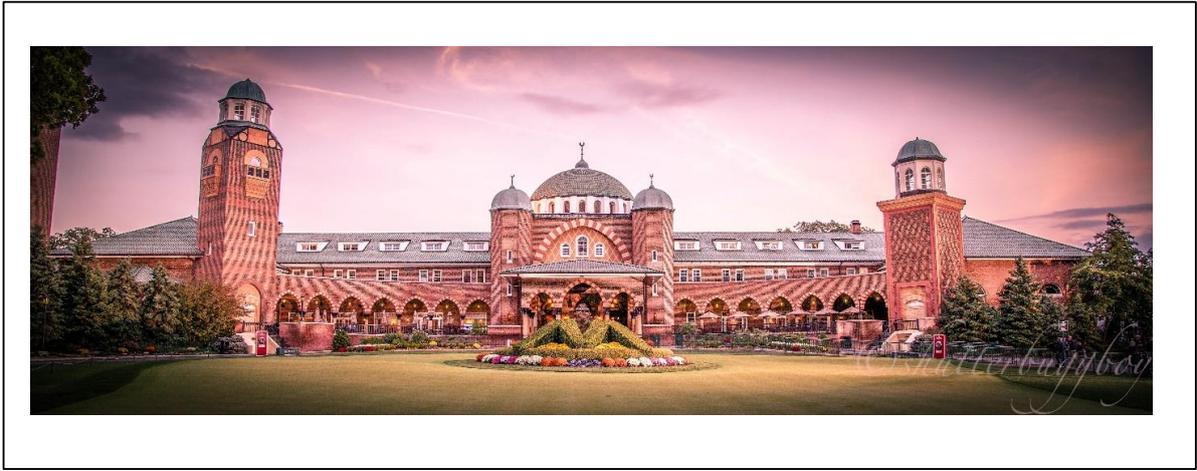


SAMPLE AUDIT

SAFETY, HEALTH & ENVIRONMENTAL AUDIT



INSERT LOGO / ENTRANCE TO SITE

SAFETY AUDIT REPORT OF: **SAMPLE GOLF COUNTRY CLUB**



PGCA - Etienne Breytenbach
etienne@pgca.co.za
 NOVA SAFETY - Anabela Martins
anabela@bchafrica.co.za
 PGA SOUTH AFRICA - Darrin Hedley
partners@pga.co.za

CONTACT DETAILS

**CONGRATULATIONS ON
 ACHIEVING OUR
 PRESTIGIOUS RATING:**

5

STAR RATING

EXECUTIVE SUMMARY

CLIENT: SAMPLE GOLF COUNTRY CLUB

DATE: XXth MONTH '20



"YOUR COMPLIANCE IS OUR BUSINESS"

This Safety, Health & Environment audit executive summary is for the attention of the following person's:

- a) 16.1 - Business Owner / CEO of audited entity.
- b) 16.2 - Designated person responsible for health & safety in the entity as appointed by the 16.1
- c) Management of audited entity.
- d) OHS Representative/s of the audited entity.
- e) DoL inspector's (As verification that audited entity has health & safety system in place.)
- f) Any other applicable parties ie. clients, suppliers and employees of the audited entity.

CONFIDENTIALITY: Please note this summary report including but not limited to all accompanying documents, training material, certificates and any other IP are exclusively for the use and purposes of rendering services to our clients. Material may not be copied without consent. Appreciate your understanding, THANK YOU.

CONTENTS:

PAGE 1	Cover page & Audit Sections
PAGE 2	Score & Risk profile for Section's 1 - 3
PAGE 3	Comments for Section 4 - 6 & Total Score
PAGE 4	Auditor & Client comments / recommendations
PAGE 5	Latest version OHS Act, listed sections & regulations as applied to this audit.

AUDIT SECTIONS:

SECTION 1	DOCUMENT AUDIT
SECTION 2	PHYSICAL SITE INSPECTION
SECTION 3	PHOTOGRAPHIC EVIDENCE
SECTION 4	PRODUCTS IDENTIFIED (For corrective measures)
SECTION 5	SIGNAGE IDENTIFIED (For corrective measures)
SECTION 6	ORDER FORM (Our solutions for the deviations identified)

EXECUTIVE SUMMARY PREPARED BY:

Etienne Breytenbach
Founder & CEO
Business Compliance Holdings Pty Ltd.
Professional Golf Club Auditing Pty Ltd.
076 018-3427
etienne@bchafrica.co.za / etienne@pgca.co.za



EXECUTIVE SUMMARY

SECTION 1 - DOCUMENT AUDIT

				AUDIT REPORT LINE ITEMS			
	YOUR SCORE	TOTAL ITEMS	PERCENT	✓	✗	PRIORITY	N/A
BY THE NUMBERS	52,5	66	79,5	50	11	13,5	3
RISK ASSESSMENT PROFILE	0-25% =	NON COMPLIANCE					
	26-40% =	1 STAR - VERY HIGH RISK					
	41-55% =	2 STAR - HIGH RISK					
	56-70% =	3 STAR - MEDIUM RISK					
	71-85% =	4 STAR - LOW RISK					
	86% + =	5 STAR - COMPLIANCE					✓

SECTION 2 - PHYSICAL SITE INSPECTION

				AUDIT REPORT LINE ITEMS			
	YOUR SCORE	TOTAL ITEMS	PERCENT	✓	✗	PRIORITY	N/A
BY THE NUMBERS	75,5	88	85,8	71	9	12,5	3
RISK ASSESSMENT PROFILE	0-25% =	NON COMPLIANCE					
	26-40% =	1 STAR - VERY HIGH RISK					
	41-55% =	2 STAR - HIGH RISK					
	56-70% =	3 STAR - MEDIUM RISK					
	71-85% =	4 STAR - LOW RISK					
	86% + =	5 STAR - COMPLIANCE					✓

SECTION 3 - PHOTOGRAPHIC EVIDENCE

				AUDIT REPORT LINE ITEMS			
	YOUR SCORE	TOTAL ITEMS	PERCENT	✓	✗	PRIORITY	N/A
BY THE NUMBERS	400,0	400	100,0	400	0	0,0	0
RISK ASSESSMENT PROFILE	0-25% =	NON COMPLIANCE					
	26-40% =	1 STAR - VERY HIGH RISK					
	41-55% =	2 STAR - HIGH RISK					
	56-70% =	3 STAR - MEDIUM RISK					
	71-85% =	4 STAR - LOW RISK					
	86% + =	5 STAR - COMPLIANCE					✓
	N/A =	NO PHOTO'S AVAILABLE					

EXECUTIVE SUMMARY

SECTION 4 - PRODUCTS IDENTIFIED

COMMENTS:

FOR DETAILED IDENTIFICATION OF SAFETY PRODUCTS REQUIRED, PLEASE REFER TO YOUR AUDIT REPORT - SECTION 4 AS WELL AS THE ORDER FORM - SECTION 6.

PROPOSAL WILL BE PROVIDED

SECTION 5 - SIGNAGE IDENTIFIED

COMMENTS:

FOR DETAILED IDENTIFICATION OF SAFETY SIGNAGE REQUIRED, PLEASE REFER TO YOUR AUDIT REPORT - SECTION 5 AS WELL AS THE ORDER FORM - SECTION 6.

PROPOSAL WILL BE PROVIDED

SECTION 6 - ORDER FORM

COMMENTS:

FOR DETAILED ITEMISATION OF ALL SAFETY SOLUTIONS OFFERED, PLEASE REFER TO YOUR AUDIT REPORT - SECTION 6.

PROPOSAL WILL BE PROVIDED

GLOBAL AUDIT SCORECARD

SCORE SUMMARY	POINTS	ITEMS	%
TOTAL NON CONFORMATIES	20	554	3,6
TOTAL NON APPLICABLE ITEMS	6	554	1,1
TOTAL DEVIATION POINTS DEDUCTED	26	554	4,7

TOTALS			
COMPLETE AUDIT REPORT			
521,0	20,0	26	6
✓	✗	PRIORITY	N/A

SCORE ACHIEVED	POINTS	ITEMS	%
DOCUMENT AUDIT - SECTION 1	52,5	66	79,5
PHYSICAL AUDIT - SECTION 2	75,5	88	85,8
PHOTO AUDIT - SECTION 3	400,0	400	100,0

CONGRATULATIONS ON ACHIEVING:	
5	STAR RATING

TOTAL SCORE	528,0	554	88,4
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EXECUTIVE SUMMARY

AUDITOR COMMENTS / RECOMMENDATIONS:

SAMPLE GOLF COUNTRY CLUB

Is conscientious & committed with regards to the implementation of their Safety, Health & Environment practices and procedures on-site.

I, found a positive and proactive approach to safety from management and staff alike.

Attention should always be given to the following standard requirements:

1 OHS FILE - to be kept up to date on a monthly basis as a minimum.

2 OHS TRAINING - certificates must be kept up to date and in OHS file.

3 DEVIATIONS - as per this report requires corrective measures to be implemented ASAP.

QUOTATION to address deviations found (where solutions are available) will be provided following this report.

NOTE: For urgent OHS compliance certificates, a fast track solution is available.

Re-audits are available once corrective measures have been carried out to improve **rating**.

Thank you for entrusting us to assist with your compliance, we look forward to reviewing your progression in either 6 or 12 months time.

(Audits are renewed annually, expect manufacturing, production & engineering sites where a 6 monthly review is recommended.)

CLIENT COMMENTS / RECOMMENDATIONS:

YOUR COMMENTS ARE HIGHLY VALUED, PLEASE ADVISE US BELOW - HOW YOU FOUND THE PROCESS OR ANY RECOMMENDATIONS YOU MAY HAVE IN ORDER TO IMPROVE UPON THE AUDIT SYSTEM.

YOUR COMMENTS MAY BE USED IN OUR NEWSLETTERS AND WEBSITE, PLEASE MARK "X" IN BLOCK IF YOU DO NOT AGREE

Note: This report is based on the latest version of the OHS Act and forms part of your basic identification of compliance.

EXECUTIVE SUMMARY

OCCUPATIONAL HEALTH & SAFETY ACT No. 85 of 1993

Latest version: Vol 24 No. 6 November 2017

50 SECTIONS

1 Definitions	26 Victimization forbidden
2 Establishment of advisory council for Occupational Health & Safety	27 Designation and functions of chief inspector
3 Functions of the council	28 Designation of inspectors by Minister
4 Constitution of the council	29 Functions of inspectors
5 Period of office & remuneration of the council	30 Special powers of inspectors
6 Establishment of technical committees	31 Investigations
7 Health & Safety policy	32 Formal inquiries
8 General duties of employers to their employees	33 Joint inquiries
9 General duties of employers and self-employed persons to persons other than their employees	34 Obstruction of investigation or inquiry or presiding inspector or failure to render assistance
10 General duties of manufacturers & others regarding articles and substances for use at work	35 Appeal against decision of inspector
11 Listed work	36 Disclosure of information
12 General duties of employers regarding listed work	37 Acts or omissions by employees or mandatorys
13 Duty to inform	38 Offences, penalties and special orders of court
14 General duties of employees at work	39 Proof of certain facts
15 Duty not to interfere with, damage or misuse things	40 Exemptions
16 Chief executive officer charged with certain duties	41 This Act not affected by agreements
17 Health and safety representatives	42 Delegation and assignment of functions
18 Functions of health and safety representatives	43 Regulations
19 Health and safety committees	44 Incorporation of health and safety standards in regulations
20 Functions of health and safety committees	45 Serving of notices
21 General prohibitions	46 Jurisdiction of magistrates' courts
22 Sale of certain articles prohibited	47 State bound
23 Certain deductions prohibited	48 Conflict of provisions
24 Report to inspector regarding certain incidents	49 Repeal of laws
	50 Short title and commencement

REGULATIONS - (As applied to audit report)	YES	NO	N/A
	✓	✗	N/A
1. ASBESTOS REGULATIONS - 2002		✗	
2. CONSTRUCTION REGULATIONS - 2003			N/A
3. DRIVEN MACHINERY REGULATIONS - 1988	✓		
4. DRIVING REGULATIONS - 2009	✓		
5. ELECTRICAL INSTALLATION REGULATIONS - 2009	✓		
6. ELECTRICAL MACHINERY REGULATIONS - 2011	✓		
7. ENVIRONMENTAL REGULATIONS FOR WORKPLACES - 1987	✓		
8. EXPLOSIVES REGULATIONS - 2002		✗	
9. FACILITIES REGULATIONS - 2004	✓		
10. GENERAL ADMINISTRATIVE REGULATIONS - 2003	✓		
11. GENERAL MACHINERY REGULATIONS - 1988	✓		
12. GENERAL SAFETY REGULATIONS -	✓		
13. HEALTH & SAFETY OF CHILDREN AT WORK REGULATIONS			N/A
14. LEAD REGULATIONS - 2001		✗	
15. LIFTS, ESCALATOR AND PASSANGER CONVEYOR REGULATIONS 2010			N/A
16. MAJOR HAZARD INSTALLATION REGULATION		✗	
17. NOISE-INDUCED HEARING LOSS REGULATIONS		✗	
18. PRESSURE EQUIPMENT REGULATIONS -2009	✓		
19. REGULATIONS FOR HAZARDOUS BIOLOGICAL AGENTS		✗	
20. REGULATIONS CONCERNING THE CERTIFICATE OF COMPETENCY 1990	✓		
21. REGULATIONS FOR HAZARDOUS CHEMICAL SUBSTANCES - 1995	✓		
22. REGULATIONS FOR THE INTEGRATION OF THE OCCUPATIONAL HEALTH & SAFETY ACT 1995			N/A

AUDIT DETAILS:

DATE:	XXth MONTH '20	REFERRED BY:	EXISTING/WEBSITE/THRIVE/OTHER PLS SPECIFY
TIME START & FINNISH:	00:00 am - 00:00 am	TOTAL TIME:	0 hrs 0 mins
CLIENT:	SAMPLE GOLF COUNTRY CLUB		
EXTERNAL AUDITOR:	ETIENNE BREYTENBACH Cell: 061-517-0224 Email: etienne@bchafrica.co.za		
COMPANY OHS REP:	FULL NAME		
DESIGNATION:	POSITION	No. OF UNITS:	N/A
NUMBER OF EMPLOYEES:	QTY	For Administrative purposes: No. of OHS Legal Requirements.	
LEGALLY REQUIRED:	First Aiders 0	Fire Fighters 0	OHS Reps 0 Evac Leaders 0
CLIENT ADDRESS LINE 1:	XX NAME STREET, SUBURB		
ADDRESS LINE 2:	GAUTENG, SOUTH AFRICA		

AUDIT INFORMATION:

RATING SYSTEM:

A STAR RATING IS APPLIED TO THIS AUDIT REPORT WHICH IS DETERMINED BY THE FOLLOWING CALCULATION. AUDIT BEGINS ON 100% THEREAFTER FOR EACH DEVIATION FOUND A DEDUCTION ACCORDING TO PRIORITY IS APPLIED:-

A HIGH PRIORITY IS -2 POINTS (RED)
A MEDIUM PRIORITY IS -1 POINT (ORANGE)

SCORING IS AS FOLLOWS:

- 0-25% = NON COMPLIANT
- 26-40% = 1 STAR
- 41-55% = 2 STARS
- 56-70% = 3 STARS
- 71-85% = 4 STARS
- 86-100% = 5 STARS

IMPORTANT NOTES:

1. A PROPOSAL FOR CORRECTIVE MEASURES WILL FOLLOW THIS AUDIT.
2. ONCE CORRECTIVE MEASURES HAVE BEEN IMPLEMENTED A PROGRESS AUDIT MAY BE REQUESTED AT A SURCHARGE OF 33% OF THE ORIGINAL COST.
3. RETAINER CLIENTS WILL BE CHARGED 33% OF STANDARD AD HOC FEES.
4. THE TOTAL NUMBER OF EMPLOYEES WILL DETERMINE THE REQUIRED NUMBER OF FIRST AIDERS, FIRE FIGHTERS, EVACUATION LEADERS & OHS REPS TO BE TRAINED & APPOINTED BY THE EMPLOYER.

SWORN DECLARATION

By signing this audit you hereby declare that all information answered within this audit as well as any proving documentation and photographs provided are true, complete and accurate.

In terms of the company name and address on the cover of this Occupational Health and Safety audit.

Definition:

A **sworn declaration** (also called a *sworn statement* or a *statement under penalty of perjury*) is a document that recites facts pertinent to a legal proceeding. It is very similar to an **affidavit**, but unlike an affidavit, it is not witnessed and sealed^{*dubious - discuss*} by an official such as a **notary public**. Instead, the person making the declaration signs a separate endorsement paragraph at the end of the document, stating that the declaration is made under penalty of **perjury**.

LEGEND & INSTRUCTIONS:

NOTE:
A company Health & Safety representative should accompany the auditor during inspections where possible.

- CORRECT LINE ITEMS MARK WITH "✓"
- INCORRECT LINE ITEMS MARK WITH "✗"
- NON APPLICABLE LINE ITEMS MARK WITH "N/A"
- PRIORITIES ARE FOR OFFICIAL USE ONLY

SELF-AUDITS:	MARK
APPLICABLE LINE ITEMS WITH ONE OF THE FOLLOWING-	
✓	→
✗	→
N/A	→

EXAMPLE

YES	NO	PRIORITY	N/A
↑	↑	↑	↑
✓	✗	"INDICATES PRIORITY"	N/A

HIGH MEDIUM OR LOW

HIGH	}	PRIORITY IS ONLY COMPLETED BY OFFICIAL AUDITOR.
MEDIUM		
LOW		

AUDIT SECTIONS:

SECTION 1	DOCUMENT AUDIT
SECTION 2	PHYSICAL SITE INSPECTION (WALK THROUGH)
SECTION 3	PHOTOGRAPHIC EVIDENCE
SECTION 4	PRODUCTS IDENTIFIED FOR CORRECTIVE MEASURES
SECTION 5	SIGNAGE IDENTIFIED FOR CORRECTIVE MEASURES
SECTION 6	ORDER FORM

AUDIT SECTIONS TO BE COMPLETED:

IMPORTANT:

STEPS FOR SELF-AUDITS ONLY

1] SELECT THE **TYPE** OF AUDIT REQUIRED: (B1, B2, C1, C2, E1, E2, E3 or E4)

2] IF AUDIT IS REQUIRED FOR **SETA** OR **DHET** REGISTRATION SELECT (E5.1 or E5.2)

3] SELECT ONE OF THE FOLLOWING SOLUTIONS: (**SAPPHIRE**, **SILVER**, **GOLD** or **PLATINUM**)

The number of employees will determine which of the above solutions to select. (See E1 - E4)

4] USE THE **SELF-AUDIT MATRIX** FOR GUIDANCE ON WHICH SECTIONS MUST BE COMPLETED.

Self-Audits are recommended for small, basic sites however an Auditor can be requested for any on-site walk through.

AUDIT TYPES	TICK	SECTIONS TO BE COMPLETED
A] INDUSTRIAL AUDITS		
1 MANUFACTURING / PRODUCTION	✓	(ON-SITE ONLY) AUDITOR'S DISCRETION
2 WAREHOUSING / STORAGE FACILITIES	✓	
B] CORPORATE AUDITS		
1 OFFICES	✓	(SELF-AUDIT & ON-SITE) OPTIONS ARE AVAILABLE
2 OFFICE PARKS (COMMON GROUNDS)	✓	
C] RESIDENTIAL AUDITS		
1 COMPLEXES (COMMON GROUNDS)	✓	(SELF-AUDIT & ON-SITE) OPTIONS ARE AVAILABLE
2 ESTATES (COMMON GROUNDS)	✓	
D] SPORT & RECREATIONAL CLUB AUDITS		
1 GOLF CLUBS	✓	(ON-SITE ONLY) AUDITOR'S DISCRETION
2 RESORTS / GAME RESERVES / HOTELS	✓	
E] SELF-AUDITS (HOME OR SMALL OFFICES)		
1 SAPPHIRE 1-4 Employees	✓	(SELF-AUDIT & ON-SITE) OPTIONS ARE AVAILABLE
2 SILVER 5-9 Employees	✓	
3 GOLD 10-19 Employees	✓	
4 PLATINUM 20+ Employees	✓	
5,1	✓	SETA - Accreditation
5,2	✓	DHET - Registration
5,3	✓	RENEWAL - Certificate
5,4	✓	NEW - Certificate

SECTION 1 – DOCUMENT AUDIT

MARK APPLICABLE

1.1 GENERAL ADMINISTRATIVE REGULATIONS:		✓	✗	PRIORITY	N/A
1 Is there an OHS File on-site? (When employ 5+ employees)		✓			
OHS ACT FULL HARD COPY AS PER # 4 GENERAL ADMINISTRATIONS REGULATIONS					
2 Is there copy of latest OHS Act in hardcopy format? (5+ employees)	Latest version Nov 2017		✗	HIGH	
BOARD BELOW REFERS TO - First Aiders, Fire Fighters, OHS Reps & Evac leaders on-site.					
3 OHS Appointee Notice Board/s in place? (When employ 10+ employees)			✗	MEDIUM	
INDICATE QTY of OHS Appointee boards required (Review site locations)		N/A			
LEGAL WALL CHARTS DISPLAYED					
4 Basic Conditions of Employment Act - Compulsory	Latest version Jan 2019	✓			
5 Employment Equity Act - Compulsory	Latest version Jan 2019	✓			
6 Compensation for Occupational Injuries & Disease Act (COIDA)	Latest version Aug 2011	✓			
7 Construction Regulations Act	Latest version Feb 2015				N/A
8 Labour Relations Act	Latest version Dec 2014	✓			
9 Machinery Act Schedule D	Latest version (no date)	✓			
10 Occupational Health and Safety Act	Latest version Feb 2015	✓			
11 Skills Development Act	Latest version (no date)	✓			
12 Tobacco Regulations	Latest version (no date)	✓			
13 REQUIRE A SET OF ABOVE UPDATED WALL CHARTS? (Advise QTY required)	QTY				N/A
14 REQUIRE A SET OF FRAMES FOR THE WALL CHARTS? (Advise QTY required)	QTY				N/A
15 INDIVIDUAL FRAMES REQUIRED? (Advise QTY required)	QTY				

• **COMMENTS:**

PROPOSAL WILL BE PROVIDED FOR ITEMS REQUIRED THAT CAN BE SUPPLIED.

1.2 CERTIFICATES & APPOINTMENT LETTERS - OHS REPS:		✓	✗	PRIORITY	N/A
OHS REPRESENTATIVES required when 20+ Employees - As per Section 17(1)					
Purple block = Min Qty required	0	Red block = Client Qty in place?		QTY	
1 OHS Representative/s certificates of competency completed?		✓			
2 Certificate/s correct? (name, expiry dates etc.)		✓			
3 Is ratio correct? (20 or > = 1 thereafter 1:50)		✓			
4 Appointment letters of OHS representatives			✗	MEDIUM	
OHS REPRESENTATIVES AS PER SECTION 19(3)					
5 If two or more Health and Safety Reps required is there an OHS committee?		✓			
6 Are OHS representatives nominated and elected by workers?		✓			
7 Have committee members been trained? (See *committee formulation)			✗	MEDIUM	
8 Did client OHS responsible employee accompany auditor on the inspection?		✓			
(If no, please give reason below - If self-audit conducted, please mark N/A for above)					

• **REASON:**

• **COMMENTS:** ***committee formulation** - Only applicable if 50+ emps (No of Reps = No of Company Reps + Chairperson)

1.3 CERTIFICATES & APPOINTMENT LETTERS - FIRST AIDERS:		✓	✗	PRIORITY	N/A
FIRST AIDERS required when 10+ Employees - As per GSR 3(4)					
Purple block = Min Qty required	0	Red block = Client Qty in place?		QTY	
1 First Aider/s certificates of competency completed?		✓			
2 Certificate/s correct? (name, expiry dates etc.)		✓			
3 Is ratio correct? (10 or > = 1 thereafter 1:50)		✓			
4 Appointment letters of First Aiders		✓			

• **COMMENTS:**

1.4 CERTIFICATES & APPOINTMENT LETTERS - FIRE FIGHTERS:				✓	✗	PRIORITY	N/A
FIRE FIGHTERS required when 10+ Employees							
Purple block = Min Qty required	0	Red block = Client Qty in place?	QTY				
1 Fire Fighter/s certificates of competency completed?				✓			
2 Certificate/s correct? (name, expiry dates etc.)				✓			
3 Is ratio correct? (10 or > = 1 thereafter 1:50)				✓			
4 Appointment letters of Fire fighters				✓			

• **COMMENTS:**

1.5 CERTIFICATES & APPOINTMENT LETTERS - EVACUATION LEADERS:				✓	✗	PRIORITY	N/A
EVACUATION LEADERS required when 20+ Employees							
Purple block = Min Qty required	0	Red block = Client Qty in place?	QTY				
1 Evacuation Leader/s certificates of competency completed?					✗	HIGH	
2 Certificate/s correct? (name, expiry dates etc.)					✗	MEDIUM	
3 Is ratio correct? (10 or > = 1 thereafter 1:50)					✗	MEDIUM	
4 Appointment letters of Evacuation Leaders					✗	MEDIUM	
EVACUATION REQUIREMENTS (where there are 10 or more employees)							
5 Is there an evacuation plan in place? (Process & Procedure)				✓			
6 Emergency Preparedness and Evacuation Policy				✓			
7 Are there evacuation routes displayed in all areas around site?				✓			
8 Are evacuation DRILLS conducted at least twice (2) per annum? (When employ 10+ employees)					✗	HIGH	

• **COMMENTS:**

SEE SECTION 6 (ORDER FORM) FOR EVACUATION PLAN PROPOSAL.

UPDATE & ADD CERTIFICATES OF **ALL** MANDATORY TRAINING AND APPOINTMENT LETTERS TO YOUR OHS FILE.

IT IS ADVISABLE TO EITHER DO **REFRESHER** TRAINING OR **ROTATE** EMPLOYEES **ANNUALLY**

1.6 TRAINING CERTIFICATES FOR ALL STAFF: (5 or more employees)				✓	✗	PRIORITY	N/A
1 OHS INDUCTION REGISTERS IN PLACE? VALID FOR 24 MONTH - ALL STAFF				QTY	✓		
2 EVACUATION INDUCTION REGISTERS IN PLACE? VALID FOR 24 MONTH - ALL STAFF				QTY	✓		
3 Staff aware of OHS in the workplace?		Publish & display this report for all staff		✓			

• **COMMENTS:**

UPDATE & ADD CERTIFICATES OF TRAINING AND APPOINTMENT LETTERS TO YOUR OHS FILE.

IT IS ADVISABLE TO DO REFRESHER TRAINING **ANNUALLY**

1.7 LEGAL APPOINTMENT LETTERS:				✓	✗	PRIORITY	N/A
1 APPOINTMENT LETTER OF THE CEO (As per section 16.1)				✓			
2 APPOINTMENT LETTER OF PERSON RESPONSIBLE FOR OHS (As per section 16.2)				✓			

• **COMMENTS:**

YOUR 16.2 APPOINTMENTED BY CEO OR MOST SENIOR PERSON IN THE ORGANISATION.

1.8 LEGAL REQUIREMENTS:				✓	✗	PRIORITY	N/A
1 IS THERE A PUBLIC LIABILITY NOTICE? (If not advise QTY boards required)				QTY	✓		
2 ENSURE PUBLIC LIABILITY INSURANCE IS IN PLACE. (HQ RESPONSIBLE FOR THIS)				✓			
3 ENSURE WORKMANS COMPENSATION IS UP TO DATE. (COIDA - LETTER OF GOOD STANDING)				✓			

• **COMMENTS:**

2 & 3 SHOULD BE AT HQ AND PAPERWORK IN OHS FILE

1.9 RECORDS, REPORTS & FORMS for OHS FILE:			✓	✗	PRIORITY	N/A
1 OHS Audit Reports filed in OHS or Statutory File.	Add this report to your OHS File		✓			
2 Recommendations from health and safety committee? (50+ Emp's - Minutes of OHS meetings)			✓			
3 Accident/Incident records available in OHS File? (5+ emp's then ohs file required)			✓			
4 Liquor license if applicable up to date and copy in your OHS file?			✓			
5 Is there a HIRA document to record near miss incidents to prevent future accidents?			✓			
6 If yes, are records kept of the near miss injuries?			✓			
7 Crane / Goods hoist / Lifting tackle service records			✓			
8 Forklift truck service records			✓			
9 Valid licenses & training certificates for forklift drivers and lifting operators			✓			
10 Valid driving licenses & correct codes for vehicles in HR / OHS File			✓			
11 Advanced driver training certificate completed?	Indicate if interested	YES/NO		✗	LOW	
12 Pressure vessels service records. (Compressors)			✓			
13 Boiler service records			✓			
14 Ladder monthly inspection records				✗	MEDIUM	
15 Air conditioners service records. (quarterly recommended / minimum annually)			✓			
16 Certificate of compliance for electrical installation. (IF RENTING THEN N/A)			✓			
17 Require a hardcopy Certificate as conducted by this audit? (Electronic version will be supplied)			✓			
18 Require Certificate delivered / couriered?			✓			

• **COMMENTS:**

ALTHOUGH SOME RECORDS MAY BE FOUND ON-SITE PLEASE ENSURE COPY OF ALL ABOVE RECORDS, REPORTS & FORMS ARE KEPT IN YOUR OHS FILE FOR ACCUATE AUDITING PURPOSES.

ALL TRAINING REQUIREMENTS WILL BE QUOTED (SEE PART 5; ITEMS IDENTIFIED FOR CORRECTIVE MEASURES)

SECTION 1 - SCORE						✓	✗	PRIORITY	N/A
BY THE NUMBERS	52,5	OUT OF	66	%	79,5	50	11	13,5	3

SECTION 2 – PHYSICAL SITE INSPECTION

MARK APPLICABLE

2.1 ENVIRONMENTAL STRESS FACTORS:	✓	✗	PRIORITY	N/A
1 STRESS FACTORS: In your opinion are there are NO stress factors to employees senses?	✓			
2 NOISE: In your opinion is the noise level below 85 dba? (See comments below for examples.)	✓			
3 HEAT: Are employees protected from heat?	✓			
4 VENTILATION: Is there adequate ventilation in ALL work areas?	✓			
- Indicate number of new AIRCON units required (review site locations)	YES			
5 AIRCON: Are there isolator switches for EACH air conditioner? QTY Required	YES	✓		
6 LIGHTING: Is glare in the workplace is reduced to a level that does not impair vision?	✓			
7 Are all lamps and Luminaries kept clean and when defective replaced regularly?	✓			
8 DUST: Are employees protected from dust particles.	✓			
9 PPE: Is there any other PPE that may be require? (If YES , record on Products Sheet)	✓			

• COMMENTS:

85 dB SOUNDS LIKE: 4 times as loud as 70 dB. Likely damage in 8 hour exposure. Car wash at 20 ft (89 dB); propeller plane flyover at 1000 ft (88 dB); diesel truck 40 mph at 50 ft (84 dB); diesel train at 45 mph at 100 ft (83 dB). Food blender (88 dB); milling machine (85 dB); garbage disposal (80 dB).

2.2 GENERAL SAFETY	✓	✗	PRIORITY	N/A
1 Are all passageways clear?	✓			
2 Are appropriate handrails and barriers in place?	✓			
ALL EMERGENCY EXITS				
3 Exits clearly marked? (If NO Refer to Signage - Section 5)	✓			
4 Free of obstacles?	✓			
5 Is there an emergency assembly point and signaged?	QTY	✓		
6 FIRE EQUIPMENT provided?	✓			
7 Is all fire equipment signaged? (If NO Refer to Signage - Section 5)		✗	HIGH	
8 Is all fire equipment accessible? (Clear path to equipment)	✓			
9 Is all fire equipment demarcated? (Painted area 1m x 1m on ground for FACTORIES)	✓			
10 Serviced regularly?	✓			
11 Is there an emergency alarm? ENSURE MINIMUM x 1 PER SECTION	✓			
INDICATE QTY OF ALARMS REQUIRED (Review site locations)	QTY			
12 Is there a security alarm?	✓			
13 Is PPE required for departments /employees? (Refer to Products - Section 4)	✓			
14 Is internal training on the use of PPE provided?	✓			
15 Is PPE provided free of charge?	✓			
16 Is PPE being maintained and replaced?	✓			
17 FLOORS are skid free, free of obstacles and other hazards?	✓			
FIRST AID KITS				
18 Kit bag available in offices? (If NO advise QTY required? 1:50 emps)	QTY	✓		
19 Metal box available for large areas? (ie. warehouse / factory / workshop)	QTY	✓		
First Aid Vehicle kit bag is required for work purposes. (Excludes travel to & from work)				
20 First Aid Kits present in all vehicles? (Advise QTY of vehicles)	QTY	✓		
21 Are all First Aid Kits signage visible? (If NO advise QTY Signage required)	QTY	✓		
22 Are all kits accessible? (Clear access)		✗	HIGH	
23 Do all first aid kits have locks or tamper proof seals in place? OHS Act requires this.		✗	LOW	
24 Does contents comply to prescribed list in all kits? (Refer to Products - Section 4)		✗	MEDIUM	
25 Contents monthly check list in all kits?	✓			

• COMMENTS:

FIRST AID KIT CONTENTS (See products section 4)

2.3 ELECTRICAL INSTALLATION REGULATIONS	✓	✗	PRIORITY	N/A
1 Is all electrical wiring insulation / ducting intact?	✓			
2 Are all plugs and socket-outlets appropriately covered?	✓			
3 Are all switches on DB board/s labelled?	✓			
4 All DB BOARD enclosed to prevent contact with live conductors? (Covers in position)	✓			

• **COMMENTS:**

2.4 FACILITIES REGULATIONS	✓	✗	PRIORITY	N/A
1 Is suitable seating provided?	✓			
2 Clean sanitary facilities available?	✓			
3 Are separate male & female ablution facilities provided and signaged?	✓			
4 Do all the toilets have seats?	✓			
5 Is there soap provided?	✓			
6 Are there facilities for the workers to dry their hands?	✓			

• **COMMENTS:**

2.5 STACKING & STORAGE REGULATIONS	✓	✗	PRIORITY	N/A
1 Is all stacking not higher than 3 x base height?	✓			
2 Are all Ladders labelled?	✓			
3 Are all Ladders fiberglass? (Recommend as does not conduct electricity)	✓			
4 Ladder safety training conducted?	✓			
HOW MANY LADDERS ARE USED ON-SITE?				

2.6 GENERAL MACHINERY & ELECTRICAL MACHINERY REGULATIONS	✓	✗	PRIORITY	N/A
1 Are moving parts of all machines guarded?	✓			
2 Is cutting equipment and machinery guarded?		✗	HIGH	
3 Are all lifting machinery clearly marked – showing maximum load?		✗	HIGH	

• **COMMENTS:**

2.7 KITCHEN / BAR AREA REGULATIONS	✓	✗	PRIORITY	N/A
1 If liquor sold, is license in OHS file is up to date?	✓			
2 Freezers to be at a min of -18 degrees celcius.	✓			
3 Refrigerators temperature must be between 5 - 0 degrees celcius.	✓			
4 Food containers to be labelled with name, date made and date of expiry.	✓			
5 No food to be found on the floor in storeroom, refrigerators or freezers.	✓			
6 All meals to have sample of ingredients kept for 7 days to be tested if anyone falls ill.	✓			
7 Lighting in refrigerators and freezers must be airtight.	✓			
8 Exit signs & handles inside refrigerators and freezers must be photoluminescent.	✓			
9 Extractors must have annual service certificate	✓			
10 Ensure all food products served on the principle of "first-in-first-out."	✓			

• **COMMENTS:**

2.8 COMPANY VEHICLES / GAME RANGE VEHICLES / GOLF CARTS	✓	✗	PRIORITY	N/A
1 Charges must be earthed and certified services annually.	✓			
2 Batteries must be kept clean to prolong life span.	✓			
3 Emergency contact numbers must be visible on all carts.	✓			
4 Ensure inspection registers are done daily, weekly & monthly.	✓			

• **COMMENTS:**

2.9 EXTERIOR BUILDING AREAS		✓	✗	PRIORITY	N/A
PUMPS					
1 Electric box covers are in good condition.		✓			
2 Electrical signage in place. (Refer to Signage - Section 5)		✓			
3 Ensure all pumps are earthed properly, tested and certified.			✗	MEDIUM	
LIGHTNING SHELTERS					
4 Earthing tested every 3 years and certified safe?		✓			
5 Ensure there is a minimum of 2 shelters per 9 holes.		✓			
6 Regular testing of lightning alarm, done on a weekly basis.			✗	MEDIUM	
DAMS, RIVERS, SWIMMING POOLS OR ANY OPEN BODIES OF WATER.					
7 Are there life saving devices to be found next to open bodies of water?	QTY	✓			
8 Ensure there is signage for your Public Disclaimer and Indemnity.	QTY		✗	MEDIUM	

• **COMMENTS:**

2.10 LIFTS, ESCALATORS AND PASSENGER CONVEYER REGULATIONS		✓	✗	PRIORITY	N/A
NOTE: This section is only for landlords & building owners if above equipment is present.					
1 Particulars of equipment displayed?	If premises is managed by either a Landlord, Property Manager or Owner, please provide Company or contact person below:				N/A
2 Inspections and tests on record.					N/A
3 Maintenance records					N/A

• **COMMENTS:**

2.11 HEART SAFE		✓	✗	PRIORITY	N/A
1 Is the premises a heart safe zone? Heart safe is if medical assistance can be provided within 4mins		✓			
2 Is there an AED (Automated Electronic Defibrillator) within 4mins of a potential victim?		✓			

• **COMMENTS:**

AN **AED** IS RECOMMENDED FOR PUBLIC PLACES ie. SCHOOLS, GOLF CLUBS AND ANY STRESSFUL ENVIRONMENTS, IT'S A LIFE SAVING MEDICAL EQUIPMENT THAT CAN BE USED TO SAVE PERSONNEL OR VISITORS TO A CLIENT'S SITE.

DRONES CAN BE A VIABLE SOLUTION TO QUICKLY DELIVER AED TO POTENTIAL VICTIM FOR LARGE SITES.

2.12 HAZARDOUS SUBSTANCES (Chemicals other than those found in households)		✓	✗	PRIORITY	N/A
1 Hazardous chemicals used in the workplace are recorded on MSDS?		✓			
2 Securing of chemicals, is there a lockout system? (Advise QTY required)	QTY	✓			
3 Are Flammable liquids stored & locked in a flammable liquid store?		✓			
4 Ensure gas bottles inside a building does not exceed 19Kg per 600m ³ or max 100kg.		✓			
5 Petrol store / chemical spill bay sufficient to contain the total spillage if need be.		✓			

• **COMMENTS:**

MSDS - MATERIAL SAFETY DATA SHEET. / Request your suppliers for these forms.

SECTION 2 - SUMMARY						✓	✗	PRIORITY	N/A
BY THE NUMBERS									
	75,5	OUT OF	88	%	85,8	71,0	9,0	12,5	3

GLOBAL SCORECARD

SCORE SUMMARY	POINTS	ITEMS	%
TOTAL NON CONFORMATIES	20	554	3,6
TOTAL NON APPLICABLE ITEMS	6	554	1,1
TOTAL DEVIATION POINTS DEDUCTED	26,0	554	4,7

TOTALS			
AUDIT REPORT LINE ITEMS			
521	20	26,0	6
✓	✗	PRIORITY	N/A

SCORE ACHIEVED	POINTS	ITEMS	%
DOCUMENT AUDIT - SECTION 1	52,5	66	79,5
PHYSICAL AUDIT - SECTION 2	75,5	88	85,8
PHOTO AUDIT - SECTION 3	400,0	400	100,0

CONGRATULATIONS ON ACHIEVING:
5 STAR RATING

TOTAL SCORE	528,0	554	88,4
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SIGN OFF BY AUDITOR & OHS / CLIENT REPRESENTATIVE:

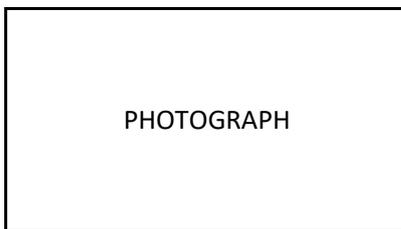
	SIGNATURE ON HARD COPY ORIGINAL AUDIT REPORT	ONLY REQUIRED FOR 1st TIME DHET REGISTRATIONS
AUDITOR SIGNATURE	CLIENT SIGNATURE (AS SWORN DECLARATION)	VERIFICATION SIGNATURE
ETIENNE BREYTENBACH	FULL NAME	AUDITOR NAME
AUDITOR NAME	CLIENT OHS REPRESENTATIVE	SAIOSH GRADUATE
EXTERNAL AUDITOR	POSITION	SAFETY AUDITOR
DESIGNATION	DESIGNATION	DESIGNATION

SECTION 3 – PHOTOGRAPHIC EVIDENCE & RECOMMENDATIONS

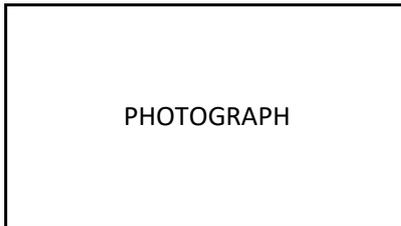
SCORE MATRIX

CORRECT PHOTOS	233	233
NON APPLICABLE PHOTOS	3	3
DEVIATIONS - HIGH PRIORITY PHOTOS	8	16
DEVIATIONS - MEDIUM PRIORITY PHOTOS	9	9
DEVIATIONS - LOW PRIORITY PHOTOS	27	13,5
TOTAL DEVIATIONS SCORE		38,5
TOTAL NUMBER OF PHOTOS		280

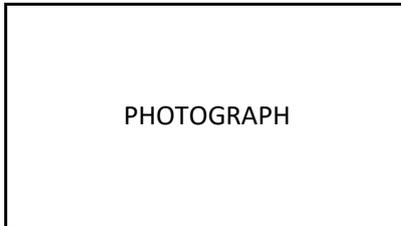
SAMPLES OF PHOTOGRAPHIC AUDITING



PIC #:	P001
PRIORITY:	CORRECT
TITLE:	VIEW OF BUILDING
RECOMMENDATION / COMMENT:	
SAMPLE OF A CORRECT PHOTOGRAPH WITH A NOTE	



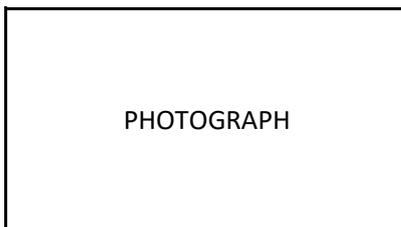
PIC #:	P002
PRIORITY:	LOW
TITLE:	MAINTENANCE REQUIRED
RECOMMENDATION / COMMENT:	
SAMPLE OF A LOW PRIORITY PHOTOGRAPH WITH A RECOMMENDATION	



PIC #:	P003
PRIORITY:	MEDIUM
TITLE:	SIGNAGE REQUIRED
RECOMMENDATION / COMMENT:	
SAMPLE OF A LOW PRIORITY PHOTOGRAPH WITH A RECOMMENDATION	



PIC #:	P004
PRIORITY:	HIGH
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
SAMPLE OF A LOW PRIORITY PHOTOGRAPH WITH A RECOMMENDATION	



PIC #:	P005
PRIORITY:	NON APPLICABLE
TITLE:	DUPLICATE PHOTO
RECOMMENDATION / COMMENT:	
SAMPLE OF A LOW PRIORITY PHOTOGRAPH WITH A RECOMMENDATION	

REDACTED TO PROTECT CLUB IDENTITY

NOTE	
PIC #:	P001
PRIORITY:	CORRECT
TITLE:	VIEW OF ENTRANCE
RECOMMENDATION / COMMENT:	
ENTRANCE TO GOLF CLUB.	

REDACTED TO PROTECT CLUB IDENTITY

NOTE	
PIC #:	P002
PRIORITY:	CORRECT
TITLE:	DISABLED PARKING
RECOMMENDATION / COMMENT:	
DISABLED PARKING AVAILABLE.	

REDACTED TO PROTECT CLUB IDENTITY

NOTE	
PIC #:	P003
PRIORITY:	CORRECT
TITLE:	PARKING AREA
RECOMMENDATION / COMMENT:	
PARKING AREA ABOVE GROUND.	

REDACTED TO PROTECT CLUB IDENTITY

NOTE	
PIC #:	P004
PRIORITY:	CORRECT
TITLE:	PARKING AREA
RECOMMENDATION / COMMENT:	
PARKING AREA ABOVE GROUND.	



NOTE	
PIC #:	P005
PRIORITY:	CORRECT
TITLE:	BARRIERS
RECOMMENDATION / COMMENT:	
BARRIER RAILINGS IN PLACE.	



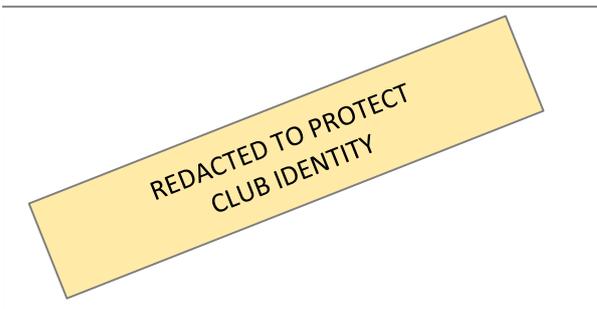
NOTE	
PIC #:	P006
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P007
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
FIRE EQUIPMENT SERVICES UP TO DATE.	



NOTE	
PIC #:	P008
PRIORITY:	CORRECT
TITLE:	EMERGENCY ASSEMBLY
RECOMMENDATION / COMMENT:	
EMERGENCY ASSEMBLY SIGNAGE IN PLACE.	



NOTE	
PIC #:	P009
PRIORITY:	LOW
TITLE:	ROOF ACCESS
RECOMMENDATION / COMMENT:	
STAIRS WITH RAILINGS IN PLACE, STAIRS UP AND DOWN SIGNAGE REQUIRED.	



NOTE	
PIC #:	P010
PRIORITY:	CORRECT
TITLE:	ROOF
RECOMMENDATION / COMMENT:	
VIEW FROM THE ROOF.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P011
PRIORITY:	CORRECT
TITLE:	SOLAR PANELS
RECOMMENDATION / COMMENT: GREEN ENERGY.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P012
PRIORITY:	CORRECT
TITLE:	ROOF
RECOMMENDATION / COMMENT: VIEW FROM THE ROOF.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P013
PRIORITY:	CORRECT
TITLE:	ROOF
RECOMMENDATION / COMMENT: ROOF DECK WITH BARRIER RAILINGS IN PLACE.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P014
PRIORITY:	LOW
TITLE:	MAINTENANCE
RECOMMENDATION / COMMENT: DECKING NEEDS REPAIRS.	



NOTE	
PIC #:	P015
PRIORITY:	LOW
TITLE:	MAINTENANCE
RECOMMENDATION / COMMENT: DECKING NEEDS REPAIRS, TRIP HAZARD.	



NOTE	
PIC #:	P016
PRIORITY:	LOW
TITLE:	MAINTENANCE
RECOMMENDATION / COMMENT:	
DECKING NEEDS REPAIRS, TRIP HAZARD.	



NOTE	
PIC #:	P017
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P018
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P019
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
FIRE HOSE SIGNAGE IN PLACE. (NOT TO BE USED.)	



NOTE	
PIC #:	P020
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
GAUGE IS IN THE GREEN RANGE.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P021
PRIORITY:	CORRECT
TITLE:	ROOF
RECOMMENDATION / COMMENT: VIEW FROM THE ROOF.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P022
PRIORITY:	CORRECT
TITLE:	ROOF
RECOMMENDATION / COMMENT: VIEW FROM THE ROOF.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P023
PRIORITY:	LOW
TITLE:	BASEMENT ACCESS
RECOMMENDATION / COMMENT: STAIRS WITH RAILINGS IN PLACE, STAIRS UP AND DOWN SIGNAGE REQUIRED.	



NOTE	
PIC #:	P024
PRIORITY:	CORRECT
TITLE:	BOILER
RECOMMENDATION / COMMENT: SECURED BEHIND LOCKED GATE.	



NOTE	
PIC #:	P025
PRIORITY:	CORRECT
TITLE:	AIR CONDITIONERS
RECOMMENDATION / COMMENT: NEAT AND SECURED.	



NOTE	
PIC #:	P026
PRIORITY:	CORRECT
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
NEAT WIRING.	



NOTE	
PIC #:	P027
PRIORITY:	MEDIUM
TITLE:	WIRING
RECOMMENDATION / COMMENT:	
LOOSE WIRING TO BE TAPED UP AND SECURE FOR SAFETY.	



NOTE	
PIC #:	P028
PRIORITY:	CORRECT
TITLE:	CART CHARGING
RECOMMENDATION / COMMENT:	
NEAT OVERHEAD CHARGING BAYS.	



NOTE	
PIC #:	P029
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P030
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
SERVICE STICKERS ARE UP TO DATE.	



NOTE	
PIC #:	P031
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P032
PRIORITY:	CORRECT
TITLE:	BASEMENT AREA
RECOMMENDATION / COMMENT:	
UNDERGROUND PARKING AREA.	



NOTE	
PIC #:	P033
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P034
PRIORITY:	HIGH
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
GAUGE IS IN THE RED RANGE. SERVICE REQUIRED ASAP.	



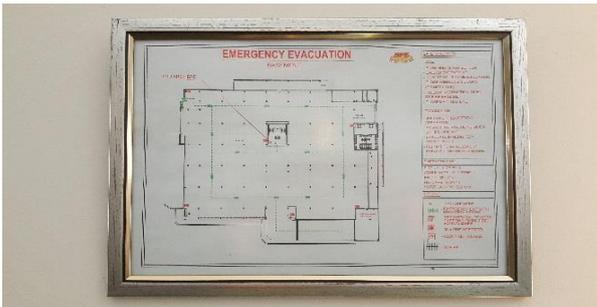
NOTE	
PIC #:	P035
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	

REDACTED TO PROTECT CLUB IDENTITY

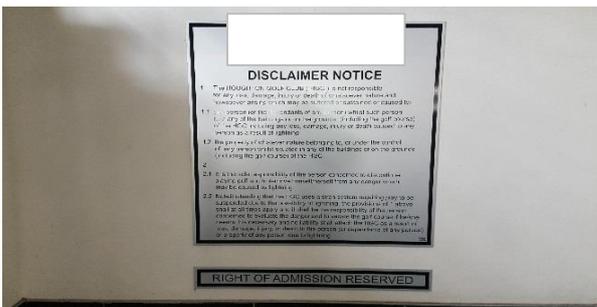
NOTE	
PIC #:	P036
PRIORITY:	CORRECT
TITLE:	UNDERGROUND ENTRANCE
RECOMMENDATION / COMMENT:	
UNDERGROUND ENTRANCE IS NEAT.	



NOTE	
PIC #:	P037
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE ALARM IN PLACE.	



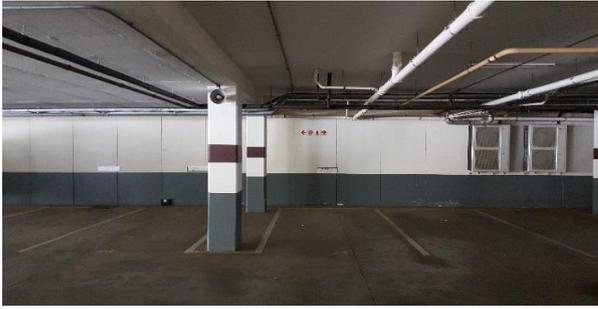
NOTE	
PIC #:	P038
PRIORITY:	CORRECT
TITLE:	EVACUATION SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P039
PRIORITY:	CORRECT
TITLE:	DISCLAIMER SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



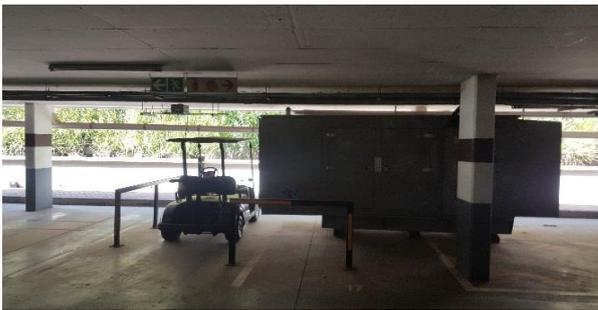
NOTE	
PIC #:	P040
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P041
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P042
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P043
PRIORITY:	CORRECT
TITLE:	GENERATOR
RECOMMENDATION / COMMENT:	
WELL PLACE AND NEAT.	



NOTE	
PIC #:	P044
PRIORITY:	CORRECT
TITLE:	GENERATOR
RECOMMENDATION / COMMENT:	
FUEL FOR GENERATOR.	



NOTE	
PIC #:	P045
PRIORITY:	CORRECT
TITLE:	GENERATOR LOCKED
RECOMMENDATION / COMMENT:	
GENERATOR SECURED.	



NOTE	
PIC #:	P046
PRIORITY:	CORRECT
TITLE:	GENERATOR
RECOMMENDATION / COMMENT:	
GENERATOR MANUFACTURED BY.	



NOTE	
PIC #:	P047
PRIORITY:	CORRECT
TITLE:	CART CHARGING
RECOMMENDATION / COMMENT:	
NEAT OVERHEAD CHARGING BAYS.	



NOTE	
PIC #:	P048
PRIORITY:	CORRECT
TITLE:	AIR CONITIONERS
RECOMMENDATION / COMMENT:	
ISOLATE SWITCHES IN PLACE.	



NOTE	
PIC #:	P049
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
OVERHEAD SPRINKLER SYSTEM IN PLACE.	



NOTE	
PIC #:	P050
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P051
PRIORITY:	HIGH
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
PVC PIPE TO BE REPLACED.	



NOTE	
PIC #:	P052
PRIORITY:	MEDIUM
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE HOSE NOT TO BE USED FOR WASHING.	



NOTE	
PIC #:	P053
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
GAUGE IS ON THE EDGE OF THE GREEN RANGE. MONITOR THIS ONE!	



NOTE	
PIC #:	P054
PRIORITY:	CORRECT
TITLE:	GOLF CARTS
RECOMMENDATION / COMMENT:	
MODERN GOLF CARTS, VERY COOL!	



NOTE	
PIC #:	P055
PRIORITY:	CORRECT
TITLE:	CART CHARGING
RECOMMENDATION / COMMENT:	
NEAT OVERHEAD CHARGING BAYS.	



NOTE	
PIC #:	P056
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P057
PRIORITY:	CORRECT
TITLE:	RED STORE ROOM
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P058
PRIORITY:	LOW
TITLE:	HOUSE KEEPING
RECOMMENDATION / COMMENT:	
HOUSE KEEPING REQUIRED IN RED STORE ROOM.	



NOTE	
PIC #:	P059
PRIORITY:	LOW
TITLE:	HOUSE KEEPING
RECOMMENDATION / COMMENT:	
HOUSE KEEPING REQUIRED IN RED STORE ROOM.	



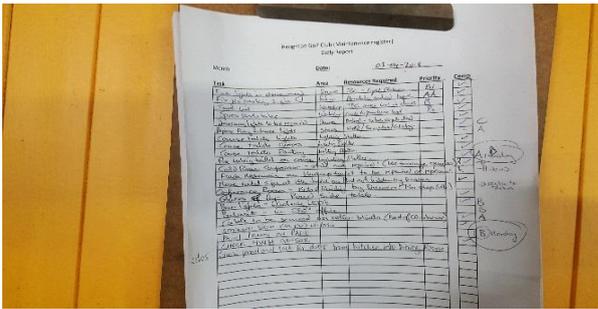
NOTE	
PIC #:	P060
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
OVERHEAD SPRINKLER SYSTEM IN PLACE.	



NOTE	
PIC #:	P061
PRIORITY:	CORRECT
TITLE:	CART CHARGING
RECOMMENDATION / COMMENT:	
NEAT OVERHEAD CHARGING BAYS.	



NOTE	
PIC #:	P062
PRIORITY:	CORRECT
TITLE:	YELLOW STORE ROOM
RECOMMENDATION / COMMENT:	
NEAT OVERHEAD CHARGING BAYS.	



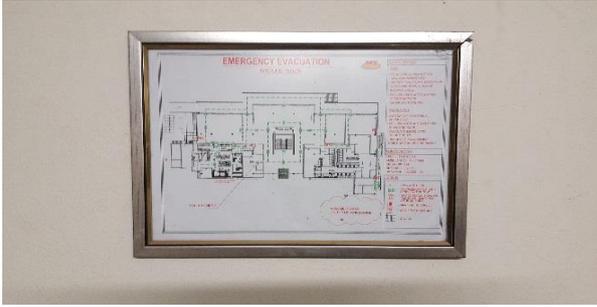
NOTE	
PIC #:	P063
PRIORITY:	CORRECT
TITLE:	YELLOW STORE ROOM
RECOMMENDATION / COMMENT:	
DAILY REPORT.	



NOTE	
PIC #:	P064
PRIORITY:	CORRECT
TITLE:	YELLOW STORE ROOM
RECOMMENDATION / COMMENT:	
YELLOW STORE ROOM NEAT AND TIDY.	



NOTE	
PIC #:	P065
PRIORITY:	CORRECT
TITLE:	CHEMICALS
RECOMMENDATION / COMMENT:	
CHEMICALS ARE UNDER LOCK AND KEY.	



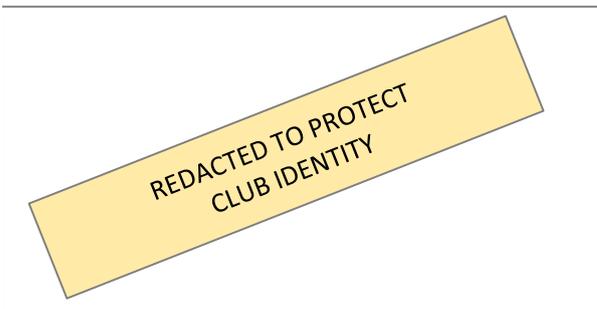
NOTE	
PIC #:	P066
PRIORITY:	CORRECT
TITLE:	EVACUATION SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P067
PRIORITY:	LOW
TITLE:	CHARGING UNITS
RECOMMENDATION / COMMENT:	
GOLF CART CHARGING UNITS TO BE SECURED ON RACK LIKE THE OTHERS. CABLES POSE A TRIP HAZARD.	



NOTE	
PIC #:	P068
PRIORITY:	CORRECT
TITLE:	GOLF BAG STORAGE
RECOMMENDATION / COMMENT:	
ENTRANCE TO GOLF BAG STORAGE.	



NOTE	
PIC #:	P069
PRIORITY:	CORRECT
TITLE:	NOTICE BOARD
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P070
PRIORITY:	CORRECT
TITLE:	GOLF BAG STORAGE
RECOMMENDATION / COMMENT:	
GOLF BAG STORAGE.	



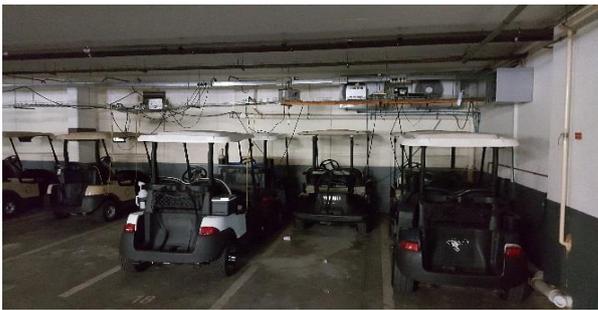
NOTE	
PIC #:	P071
PRIORITY:	CORRECT
TITLE:	AIR CONITIONERS
RECOMMENDATION / COMMENT:	
AIR CONDITIONER UNITS NEATLY INSTALLED.	



NOTE	
PIC #:	P072
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P073
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P074
PRIORITY:	CORRECT
TITLE:	CART CHARGING
RECOMMENDATION / COMMENT:	
NEAT OVERHEAD CHARGING BAYS.	



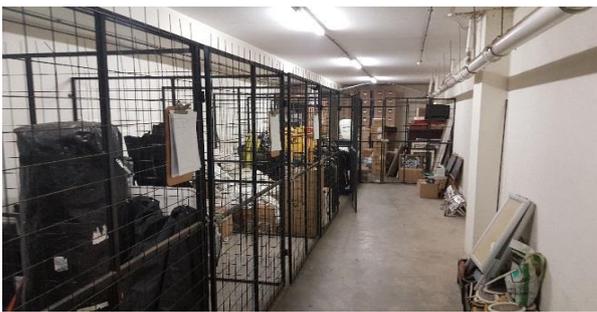
NOTE	
PIC #:	P075
PRIORITY:	CORRECT
TITLE:	CART CHARGING
RECOMMENDATION / COMMENT:	
NEAT OVERHEAD CHARGING BAYS.	



NOTE	
PIC #:	P076
PRIORITY:	CORRECT
TITLE:	GREEN STORE ROOM
RECOMMENDATION / COMMENT:	
ENTRANCE TO GREEN STORE ROOM.	



NOTE	
PIC #:	P077
PRIORITY:	CORRECT
TITLE:	GREEN STORE ROOM
RECOMMENDATION / COMMENT:	
GREEN STORE ROOM IS GREAT EXAMPLE OF GOOD HOUSE KEEPING.	



NOTE	
PIC #:	P078
PRIORITY:	CORRECT
TITLE:	GREEN STORE ROOM
RECOMMENDATION / COMMENT:	
GREEN STORE ROOM WITH ITEMS LOCKED AND CLIP BOARDS FOR ITEMS. REALLY GOOD.	



NOTE	
PIC #:	P079
PRIORITY:	CORRECT
TITLE:	STAFF CANTEEN
RECOMMENDATION / COMMENT:	
ENTRANCE TO STAFF CANTEEN.	



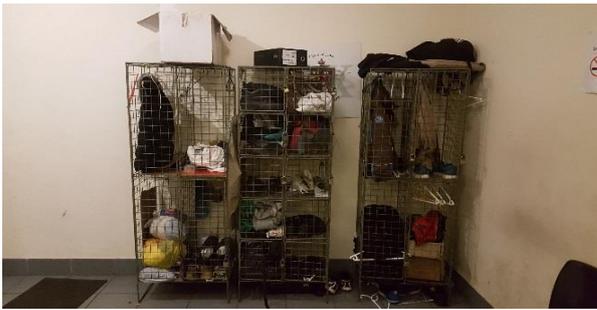
NOTE	
PIC #:	P080
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE ALARM IN PLACE.	



NOTE	
PIC #:	P081
PRIORITY:	CORRECT
TITLE:	STAFF KITCHEN
RECOMMENDATION / COMMENT:	
NEAT AND ORDERLY.	



NOTE	
PIC #:	P082
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P083
PRIORITY:	CORRECT
TITLE:	STAFF LOCKERS
RECOMMENDATION / COMMENT:	
STAFF LOCKERS IN PLACE.	



NOTE	
PIC #:	P084
PRIORITY:	CORRECT
TITLE:	STAFF REST ROOMS
RECOMMENDATION / COMMENT:	
TIDY REST ROOMS.	



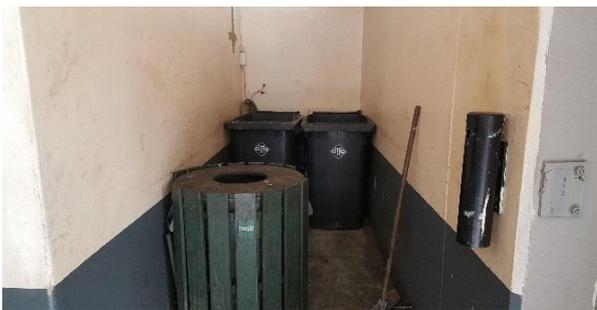
NOTE	
PIC #:	P085
PRIORITY:	HIGH
TITLE:	STAFF TOILETS
RECOMMENDATION / COMMENT:	
TOILET SEAT MISSING. NEEDS REPLACING.	



NOTE	
PIC #:	P086
PRIORITY:	CORRECT
TITLE:	STAFF REST ROOMS
RECOMMENDATION / COMMENT:	
BASINS AND SOAP AVAILABLE.	



NOTE	
PIC #:	P087
PRIORITY:	CORRECT
TITLE:	STAFF REST ROOMS
RECOMMENDATION / COMMENT:	
FACILITIES TO DRY HANDS AVAILABLE.	



NOTE	
PIC #:	P088
PRIORITY:	CORRECT
TITLE:	REFUSE BINS
RECOMMENDATION / COMMENT:	
SECTION FOR REFUSE BINS.	



NOTE	
PIC #:	P089
PRIORITY:	MEDIUM
TITLE:	WIRING
RECOMMENDATION / COMMENT:	
LOOSE CABLES TO BE PROPERLY TAPED AND SECURED.	



NOTE	
PIC #:	P090
PRIORITY:	MEDIUM
TITLE:	WIRING
RECOMMENDATION / COMMENT:	
LOOSE CABLES TO BE PROPERLY TAPED AND SECURED.	



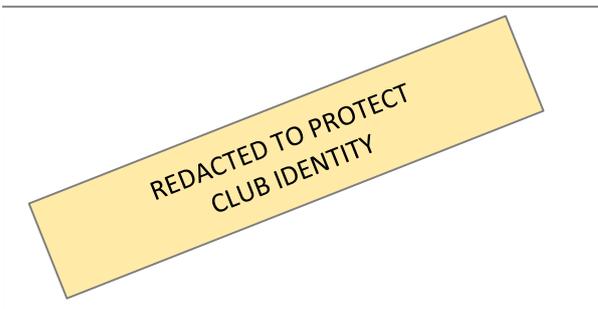
NOTE	
PIC #:	P091
PRIORITY:	LOW
TITLE:	STAIRCASE
RECOMMENDATION / COMMENT:	
STAIRS WITH RAILINGS IN PLACE, STAIRS UP AND DOWN SIGNAGE REQUIRED.	



NOTE	
PIC #:	P092
PRIORITY:	CORRECT
TITLE:	EMERGENCY ASSEMBLY POIT
RECOMMENDATION / COMMENT:	
EMERGENCY ASSEMBLE AREA.	



NOTE	
PIC #:	P093
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P094
PRIORITY:	CORRECT
TITLE:	CLUB HOUSE
RECOMMENDATION / COMMENT:	
VIEW OF THE CLUB HOUSE.	



NOTE	
PIC #:	P095
PRIORITY:	CORRECT
TITLE:	GOLF COURSE
RECOMMENDATION / COMMENT:	
VIEW LOOKING OUT ONTO THE GOLF COURSE.	

REDACTED TO PROTECT CLUB IDENTITY

NOTE	
PIC #:	P096
PRIORITY:	CORRECT
TITLE:	HALF-WAY HOUSE
RECOMMENDATION / COMMENT:	
HOUSE-WAY HOUSE VERANDER AND ENTRANCE.	



NOTE	
PIC #:	P097
PRIORITY:	CORRECT
TITLE:	HALF-WAY HOUSE
RECOMMENDATION / COMMENT:	
INSIDE THE HOUSE-WAY HOUSE.	



NOTE	
PIC #:	P098
PRIORITY:	LOW
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
KITCH SIGNAGE REQUIRED.	
	



NOTE	
PIC #:	P099
PRIORITY:	CORRECT
TITLE:	HALF-WAY HOUSE
RECOMMENDATION / COMMENT:	
ENTRANCE TO REST ROOMS.	



NOTE	
PIC #:	P100
PRIORITY:	CORRECT
TITLE:	HALF-WAY HOUSE
RECOMMENDATION / COMMENT:	
ENTRANCE TO REST ROOMS.	



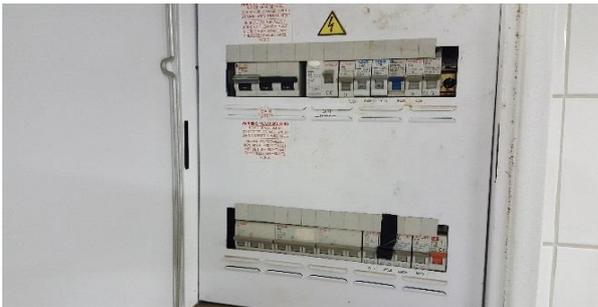
NOTE	
PIC #:	P101
PRIORITY:	CORRECT
TITLE:	HALF-WAY HOUSE
RECOMMENDATION / COMMENT:	
KITCHEN AREA.	



NOTE	
PIC #:	P102
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P103
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P104
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P105
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P106
PRIORITY:	CORRECT
TITLE:	HALF-WAY HOUSE
RECOMMENDATION / COMMENT:	
SCULLERY AREA.	



NOTE	
PIC #:	P107
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P108
PRIORITY:	CORRECT
TITLE:	FIRST AID KIT
RECOMMENDATION / COMMENT:	
CONTENTS LIST IS AVAILABLE FOR OHS REPS TO REVIEW AND REPORT.	



NOTE	
PIC #:	P109
PRIORITY:	CORRECT
TITLE:	KITCHEN
RECOMMENDATION / COMMENT:	
COLOUR CODED CHOPPING BOARDS ARE IN PLACE.	



NOTE	
PIC #:	P110
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



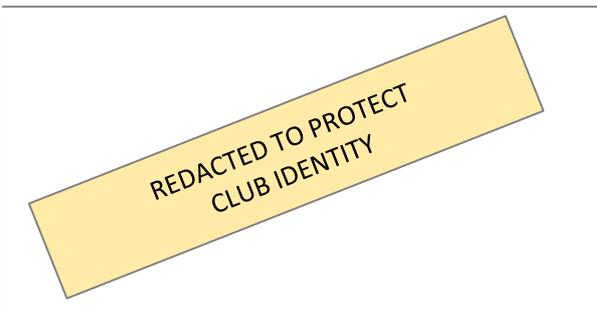
NOTE	
PIC #:	P111
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
SERVICE STICKERS ARE UP TO DATE.	



NOTE	
PIC #:	P112
PRIORITY:	CORRECT
TITLE:	EXTRACTORS
RECOMMENDATION / COMMENT:	
CLEAN AND NEAT. ENSURE SERVICES ARE KEPT UP TO DATE.	



NOTE	
PIC #:	P113
PRIORITY:	LOW
TITLE:	STEPS
RECOMMENDATION / COMMENT:	
STAIRS WITH RAILINGS IN PLACE, STAIRS UP AND DOWN SIGNAGE REQUIRED.	



NOTE	
PIC #:	P114
PRIORITY:	CORRECT
TITLE:	CLUB HOUSE
RECOMMENDATION / COMMENT:	
VERANDER OUTSIDE PROSHOP.	



NOTE	
PIC #:	P115
PRIORITY:	CORRECT
TITLE:	CONFERENCE CENTRE
RECOMMENDATION / COMMENT:	
ENTRANCE TO CONFERENCE CENTRE.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P116
PRIORITY:	CORRECT
TITLE:	CONFERENCE CENTRE
RECOMMENDATION / COMMENT:	
INSIDE CONFERENCE CENTRE.	



NOTE	
PIC #:	P117
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P118
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P119
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P120
PRIORITY:	CORRECT
TITLE:	DB BOARD
RECOMMENDATION / COMMENT:	
NEAT AND ALL LABELLED.	



NOTE	
PIC #:	P121
PRIORITY:	CORRECT
TITLE:	SERVER
RECOMMENDATION / COMMENT:	
SERVER TOWER IN PLACE.	



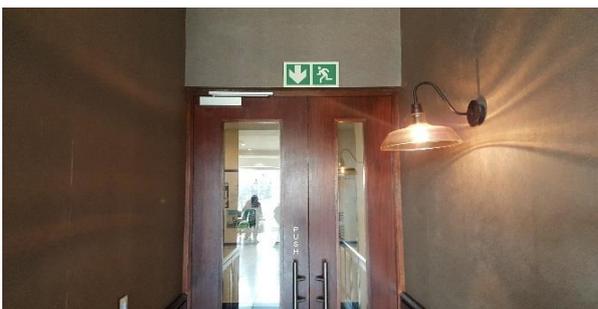
NOTE	
PIC #:	P122
PRIORITY:	CORRECT
TITLE:	CONFERENCE STORE ROOM
RECOMMENDATION / COMMENT:	
FURNITURE STORE AREA FOR CONFERENCE CENTRE.	



NOTE	
PIC #:	P123
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P124
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P125
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P126
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



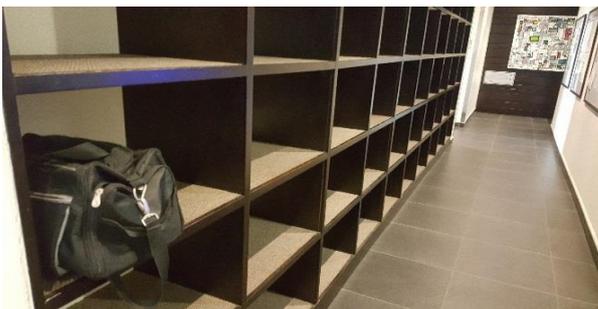
NOTE	
PIC #:	P127
PRIORITY:	CORRECT
TITLE:	REST ROOMS
RECOMMENDATION / COMMENT:	
CLEAN AND NEAT REST ROOMS.	



NOTE	
PIC #:	P128
PRIORITY:	CORRECT
TITLE:	CELL PHONE CHARGES
RECOMMENDATION / COMMENT:	
CELL PHONE CHARGING BAYS.	



NOTE	
PIC #:	P129
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P130
PRIORITY:	CORRECT
TITLE:	KIT BAGS
RECOMMENDATION / COMMENT:	
STORAGE FOR KIT BAGS.	



NOTE	
PIC #:	P131
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



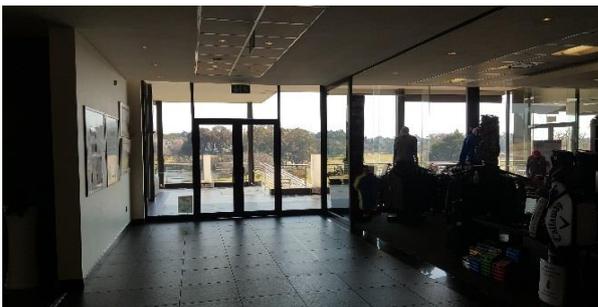
NOTE	
PIC #:	P132
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
SERVICE STICKERS ALL UP TO DATE.	



NOTE	
PIC #:	P133
PRIORITY:	CORRECT
TITLE:	REST ROOMS
RECOMMENDATION / COMMENT:	
LADIES REST ROOMS.	



NOTE	
PIC #:	P134
PRIORITY:	CORRECT
TITLE:	FOYER AREA
RECOMMENDATION / COMMENT:	
WELCOMING ENTRANCE AREA.	



NOTE	
PIC #:	P135
PRIORITY:	CORRECT
TITLE:	LOUNGE AREA
RECOMMENDATION / COMMENT:	
WARM AND INVITING LOUNGE AREA.	



NOTE	
PIC #:	P136
PRIORITY:	CORRECT
TITLE:	FACILITIES
RECOMMENDATION / COMMENT:	
MEMBER AND VISITOR FACILITIES.	



NOTE	
PIC #:	P137
PRIORITY:	CORRECT
TITLE:	DISPLAY
RECOMMENDATION / COMMENT:	
INTERESTING READING FOR VISITORS.	



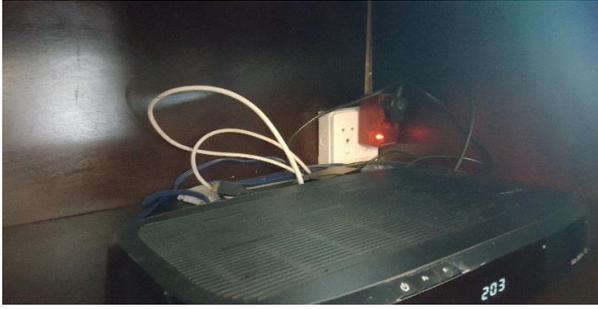
NOTE	
PIC #:	P138
PRIORITY:	CORRECT
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
NEAT WIRING.	



NOTE	
PIC #:	P139
PRIORITY:	CORRECT
TITLE:	PROSHOP
RECOMMENDATION / COMMENT:	
GREAT LOOKING PROSHOP.	



NOTE	
PIC #:	P140
PRIORITY:	CORRECT
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
WIRING BEHIND PROSHOP COUNTER FAIRLY GOOD.	



NOTE	
PIC #:	P141
PRIORITY:	CORRECT
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
DSTV IN THE LOUNGE AREA CUPBOARD.	



NOTE	
PIC #:	P142
PRIORITY:	CORRECT
TITLE:	LOUNGE AREA
RECOMMENDATION / COMMENT:	
LOUNGE AREA OF THE GOLF CLUB.	



NOTE	
PIC #:	P143
PRIORITY:	CORRECT
TITLE:	LOUNGE BAR AREA
RECOMMENDATION / COMMENT:	
ALL NEAT AND TIDY.	



NOTE	
PIC #:	P144
PRIORITY:	CORRECT
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
ALL IN ORDER.	



NOTE	
PIC #:	P145
PRIORITY:	CORRECT
TITLE:	CONFERENCE AREA #2
RECOMMENDATION / COMMENT:	
BUSY WITH SEMINAR.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P146
PRIORITY:	CORRECT
TITLE:	CONFERENCE AREA #2
RECOMMENDATION / COMMENT:	
SERVING AREA.	



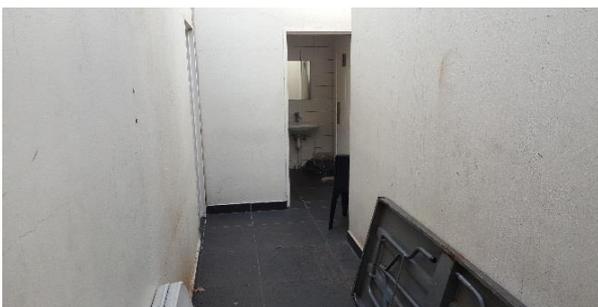
NOTE	
PIC #:	P147
PRIORITY:	LOW
TITLE:	CONFERENCE AREA #2
RECOMMENDATION / COMMENT:	
EXIT SIGNAGE REQUIRED ABOVE THE DOOR.	



NOTE	
PIC #:	P148
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P149
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE EQUIPMENT IN PLACE AND SERVICES UP TO DATE.	



NOTE	
PIC #:	P150
PRIORITY:	CORRECT
TITLE:	OUTSIDE TOILETS
RECOMMENDATION / COMMENT:	
OUTSIDE TOILETS FROM CONFERENCE AREA #2	



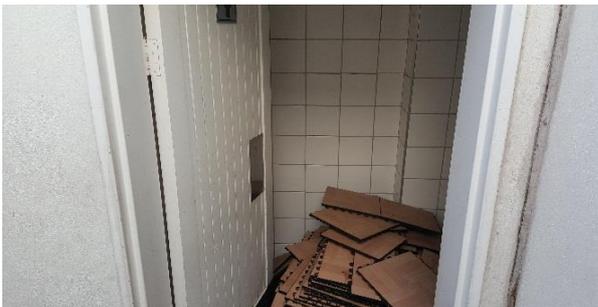
NOTE	
PIC #:	P151
PRIORITY:	LOW
TITLE:	OUTSIDE TOILETS
RECOMMENDATION / COMMENT:	
MIRROR NEEDS REPLACING.	



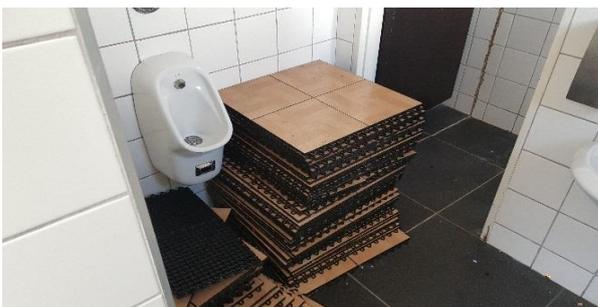
NOTE	
PIC #:	P152
PRIORITY:	LOW
TITLE:	OUTSIDE TOILETS
RECOMMENDATION / COMMENT:	
HOUSE KEEPING REQUIRED.	



NOTE	
PIC #:	P153
PRIORITY:	CORRECT
TITLE:	OUTSIDE TOILETS
RECOMMENDATION / COMMENT:	
OUTSIDE TOILETS ALLEY WAY.	



NOTE	
PIC #:	P154
PRIORITY:	LOW
TITLE:	OUTSIDE TOILETS
RECOMMENDATION / COMMENT:	
HOUSE KEEPING REQUIRED.	



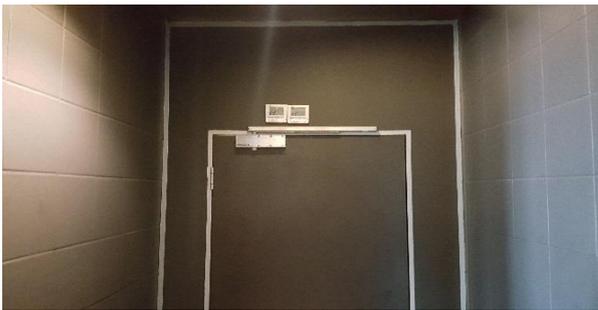
NOTE	
PIC #:	P155
PRIORITY:	LOW
TITLE:	OUTSIDE TOILETS
RECOMMENDATION / COMMENT:	
HOUSE KEEPING REQUIRED.	



NOTE	
PIC #:	P156
PRIORITY:	LOW
TITLE:	OUTSIDE TOILETS
RECOMMENDATION / COMMENT:	
MAINTENANCE REQUIRED FOR TILED WALL.	



NOTE	
PIC #:	P157
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P158
PRIORITY:	CORRECT
TITLE:	MAIN KITCHEN ENTRANCE
RECOMMENDATION / COMMENT:	
ENTRANCE ALLEY WAY TO MAIN KITCHEN AREA.	



NOTE	
PIC #:	P159
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



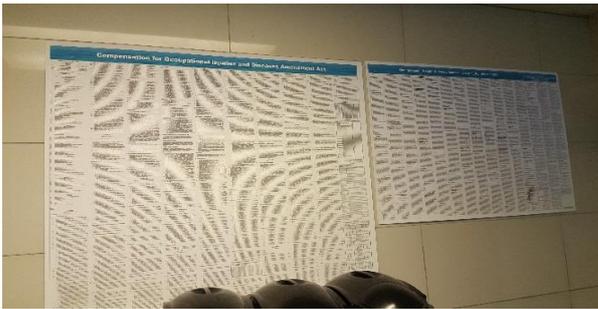
NOTE	
PIC #:	P160
PRIORITY:	CORRECT
TITLE:	EXIT / ENTRANCE
RECOMMENDATION / COMMENT:	
EXIT AND ENTRANCE TO AND FROM THE VERANDA & CONFERENCE AREA #2	

REDACTED TO PROTECT CLUB IDENTITY

NOTE	
PIC #:	P161
PRIORITY:	CORRECT
TITLE:	VERANDA
RECOMMENDATION / COMMENT:	
EXIT AND ENTRANCE TO AND FROM THE VERANDA & CONFERENCE AREA #2	



NOTE	
PIC #:	P162
PRIORITY:	CORRECT
TITLE:	MAIN KITCHEN
RECOMMENDATION / COMMENT:	
PIZZA OVEN.	



NOTE	
PIC #:	P163
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P164
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P165
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P166
PRIORITY:	CORRECT
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
ELECTRICAL POWER BOX HAS LOCK IN PLACE.	



NOTE	
PIC #:	P167
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



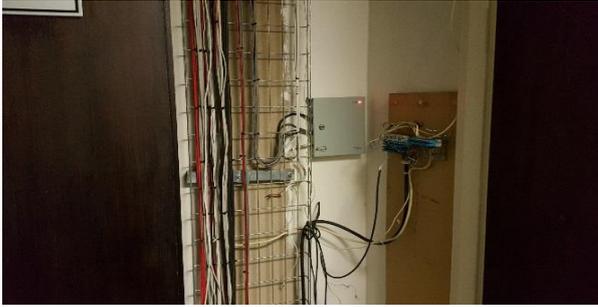
NOTE	
PIC #:	P168
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE EQUIPMENT IS IN PLACE AND SERVICES ARE UP TO DATE.	



NOTE	
PIC #:	P169
PRIORITY:	HIGH
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
ENSURE CLEAR PATH WAY TO FIRE EQUIPMENT AT ALL TIMES IN CASE OF EMERGENCY.	



NOTE	
PIC #:	P170
PRIORITY:	NON APPLICABLE
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
CLOSE UP OF ITEMS IN FRONT OF FIRE EQUIPMENT.	



NOTE	
PIC #:	P171
PRIORITY:	LOW
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
COVER REQUIRED FOR WHAT IS MOST LIKELY TELEPHONE CABLES.	



NOTE	
PIC #:	P172
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P173
PRIORITY:	CORRECT
TITLE:	LABELS
RECOMMENDATION / COMMENT:	
PLUGS LABELLED AND NEAT.	



NOTE	
PIC #:	P174
PRIORITY:	CORRECT
TITLE:	SCULLERY
RECOMMENDATION / COMMENT:	
WASH UP AREA.	



NOTE	
PIC #:	P175
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P176
PRIORITY:	CORRECT
TITLE:	EXTRACTOR
RECOMMENDATION / COMMENT:	
ENSURE EXTRACTOR IS CLEANED REGULARY AND SERVICE RECORDS ARE KEPT IN OHS FILE.	



NOTE	
PIC #:	P177
PRIORITY:	CORRECT
TITLE:	KITCHEN EQUIPMENT
RECOMMENDATION / COMMENT:	
KITCHEN EQUIPMENT IS NEATLY STORED.	



NOTE	
PIC #:	P178
PRIORITY:	CORRECT
TITLE:	KITCHEN
RECOMMENDATION / COMMENT:	
ALL STAFF HARD AT WORK.	



NOTE	
PIC #:	P179
PRIORITY:	CORRECT
TITLE:	KITCHEN EQUIPMENT
RECOMMENDATION / COMMENT:	
KITCHEN EQUIPMENT IS NEATLY STORED.	



NOTE	
PIC #:	P180
PRIORITY:	CORRECT
TITLE:	KITCHEN FRIDGE
RECOMMENDATION / COMMENT:	
FRIDGE TEMPERATURE IN CORRECT RANGE.	



NOTE	
PIC #:	P181
PRIORITY:	CORRECT
TITLE:	KITCHEN FRIDGE
RECOMMENDATION / COMMENT:	
SHELVING IN PLACE AND NEATLY PACKED.	



NOTE	
PIC #:	P182
PRIORITY:	MEDIUM
TITLE:	KITCHEN FRIDGE
RECOMMENDATION / COMMENT:	
NO FOOD IS TO BE FOUND ON THE FLOOR OF THE FRIDGE.	



NOTE	
PIC #:	P183
PRIORITY:	CORRECT
TITLE:	KITCHEN FREEZER
RECOMMENDATION / COMMENT:	
FREEZER TEMPERATURE IN CORRECT RANGE.	



NOTE	
PIC #:	P184
PRIORITY:	CORRECT
TITLE:	KITCHEN FREEZER
RECOMMENDATION / COMMENT:	
EMERGENCY EXIT WORKING WITH GLOW IN THE DARK HANDLE.	



NOTE	
PIC #:	P185
PRIORITY:	LOW
TITLE:	KITCHEN FREEZER
RECOMMENDATION / COMMENT:	
PACKING COULD BE BETTER HERE.	



NOTE	
PIC #:	P186
PRIORITY:	MEDIUM
TITLE:	KITCHEN FREEZER
RECOMMENDATION / COMMENT:	
NO FOOD IS TO BE FOUND ON THE FLOOR OF THE FREEZER.	



NOTE	
PIC #:	P187
PRIORITY:	LOW
TITLE:	KITCHEN FREEZER
RECOMMENDATION / COMMENT:	
MAINTENANE REQUIRED TO FIXED HINGE.	



NOTE	
PIC #:	P188
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P189
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P190
PRIORITY:	NON APPLICABLE
TITLE:	DUPLICATE
RECOMMENDATION / COMMENT:	
DUPLICATE PHOTO.	



NOTE	
PIC #:	P191
PRIORITY:	CORRECT
TITLE:	LABELS
RECOMMENDATION / COMMENT:	
FOOD LABELLING IN PLACE.	



NOTE	
PIC #:	P192
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P193
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P194
PRIORITY:	CORRECT
TITLE:	FIRST AID KIT
RECOMMENDATION / COMMENT:	
FIRST AID KIT IN KITCHEN IS IN PLACE.	



NOTE	
PIC #:	P195
PRIORITY:	CORRECT
TITLE:	FIRST AID KIT
RECOMMENDATION / COMMENT:	
FIRST AID KIT CHECK LIST IN KITCHEN IS IN PLACE.	



NOTE	
PIC #:	P196
PRIORITY:	LOW
TITLE:	FIRST AID KIT
RECOMMENDATION / COMMENT:	
PROPER LOCKING MECHANISM IS REQUIRED. SUGGEST TAMPER PROOF TAGS AS FOUND ON FIRE EQUIPMENT.	



NOTE	
PIC #:	P197
PRIORITY:	CORRECT
TITLE:	KITCHEN
RECOMMENDATION / COMMENT:	
KITCHEN OFFICE IS NEAT AND ORDERLY.	



NOTE	
PIC #:	P198
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE ALARM IS IN PLACE IN THE KITCHEN.	



NOTE	
PIC #:	P199
PRIORITY:	CORRECT
TITLE:	KICHEN
RECOMMENDATION / COMMENT:	
PANTRY ENTRANCE.	



NOTE	
PIC #:	P200
PRIORITY:	CORRECT
TITLE:	KICHEN
RECOMMENDATION / COMMENT:	
STACKING AND STORAGE MOSTLY GOOD.	



NOTE	
PIC #:	P201
PRIORITY:	CORRECT
TITLE:	KICHEN
RECOMMENDATION / COMMENT:	
STACKING AND STORAGE MOSTLY GOOD. SUGGEST NO FOODS ITEMS TO BE FOUND ON THE FLOOR.	



NOTE	
PIC #:	P202
PRIORITY:	CORRECT
TITLE:	OUTSIDE KITCHEN AREA
RECOMMENDATION / COMMENT:	
DELIVERIES / RECEIVING AREA AND REFUSE DESPATCH AREA OUTSIDE KITCHEN.	



NOTE	
PIC #:	P203
PRIORITY:	CORRECT
TITLE:	OUTSIDE KITCHEN AREA
RECOMMENDATION / COMMENT:	
ALL IN ORDER IN THIS AREA.	



NOTE	
PIC #:	P204
PRIORITY:	CORRECT
TITLE:	OUTSIDE KITCHEN AREA
RECOMMENDATION / COMMENT:	
ALL NEAT, ITEMS TO BE PACKED AWAY AFTER USE BY END OF WORKING SHIFT.	



NOTE	
PIC #:	P205
PRIORITY:	CORRECT
TITLE:	OUTSIDE KITCHEN AREA
RECOMMENDATION / COMMENT:	
AIR CONDITIONERS INSTALLED OUTSIDE WITH OUTDOOR PLUG COVER IN PLACE.	



NOTE	
PIC #:	P206
PRIORITY:	CORRECT
TITLE:	OUTSIDE KITCHEN AREA
RECOMMENDATION / COMMENT:	
REFUSE AREA, ALL BINS NEATLY POSITIONED.	



NOTE	
PIC #:	P207
PRIORITY:	MEDIUM
TITLE:	OUTSIDE KITCHEN AREA
RECOMMENDATION / COMMENT:	
REFUSE OVERFLOWING CAN POSE HYGIENE RISK.	



NOTE	
PIC #:	P208
PRIORITY:	CORRECT
TITLE:	OUTSIDE KITCHEN AREA
RECOMMENDATION / COMMENT:	
BEVERAGE STORAGE AREA ALL IN ORDER.	



NOTE	
PIC #:	P209
PRIORITY:	CORRECT
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
ENTRANCE TO ADMIN OFFICES.	



NOTE	
PIC #:	P210
PRIORITY:	LOW
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
WIRING REQUIRES HOUSE KEEPER AS COULD POSE A FIRE HAZARD.	



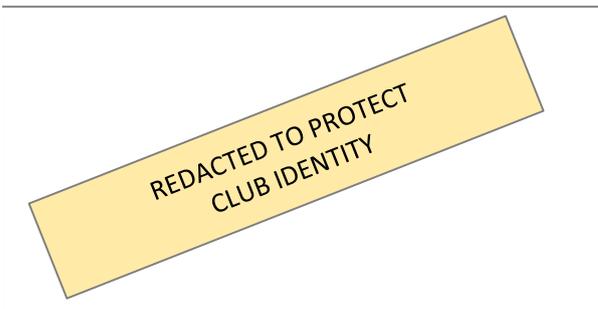
NOTE	
PIC #:	P211
PRIORITY:	CORRECT
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
FIRST AID KIT AVAILBLE WITH SIGNAGE.	



NOTE	
PIC #:	P212
PRIORITY:	LOW
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
BE AWARE THAT THERE IS WATER LEAKAGE THAT WILL REQUIRE MAINTENANCE.	



NOTE	
PIC #:	P213
PRIORITY:	CORRECT
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
ENTRANCE TO BOARDROOM.	



NOTE	
PIC #:	P214
PRIORITY:	CORRECT
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
CEO OFFICE.	



NOTE	
PIC #:	P215
PRIORITY:	CORRECT
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
PASSAGE TO RECEPTION.	



NOTE	
PIC #:	P216
PRIORITY:	LOW
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
SPARE OFFICE, ENSURE LOOSE ITEMS ARE PACKED NEATLY. TRIP AND FIRE HAZARD.	



NOTE	
PIC #:	P217
PRIORITY:	NON APPLICABLE
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
DUPLICATE PHOTO.	



NOTE	
PIC #:	P218
PRIORITY:	CORRECT
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
ACCOUNTS OFFICE.	



NOTE	
PIC #:	P219
PRIORITY:	CORRECT
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
SERVER ROOM.	



NOTE	
PIC #:	P220
PRIORITY:	CORRECT
TITLE:	ADMIN OFFICE AREA
RECOMMENDATION / COMMENT:	
SERVER ROOM EQUIPMENT AND CABLES NEAT AND ORDERLY.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P221
PRIORITY:	CORRECT
TITLE:	RECEPTION / CLUB ENTRANCE
RECOMMENDATION / COMMENT:	
AED - AUTOMATED ELECTRONIC DEFIBRILLATOR	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P222
PRIORITY:	CORRECT
TITLE:	CLUB ENTRANCE
RECOMMENDATION / COMMENT:	
FIRE AND SECURITY ALARMS IN PLACE.	



NOTE	
PIC #:	P223
PRIORITY:	CORRECT
TITLE:	CLUB ENTRANCE
RECOMMENDATION / COMMENT:	
FIRE CONTROL CERTIFICATE.	

REDACTED TO PROTECT
CLUB IDENTITY

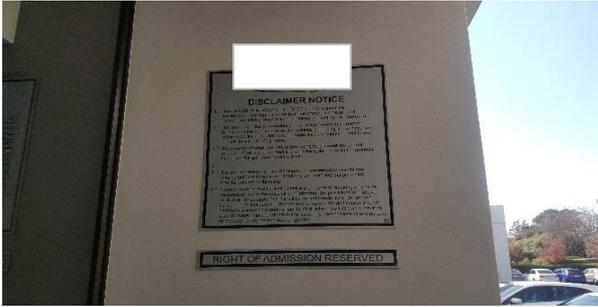
NOTE	
PIC #:	P224
PRIORITY:	CORRECT
TITLE:	CLUB ENTRANCE
RECOMMENDATION / COMMENT:	
ENTRANCE TO THE CLUB.	

REDACTED TO PROTECT
CLUB IDENTITY

NOTE	
PIC #:	P225
PRIORITY:	CORRECT
TITLE:	CLUB ENTRANCE
RECOMMENDATION / COMMENT:	
STAIRCASE LEADING DOWN TO BASEMENT FROM RECEPTION AREA.	

REDACTED TO PROTECT CLUB IDENTITY

NOTE	
PIC #:	P226
PRIORITY:	CORRECT
TITLE:	CLUB ENTRANCE
RECOMMENDATION / COMMENT:	
STAIRCASE LEADING DOWN UP TO ROOFTOP FROM RECEPTION AREA.	



NOTE	
PIC #:	P227
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
DISCLAIMER SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P228
PRIORITY:	CORRECT
TITLE:	PARKING AREA
RECOMMENDATION / COMMENT:	
EXITING CLUB MAIN ENTRANCE.	



NOTE	
PIC #:	P229
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
EMERGENCY ASSEMBLY SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P230
PRIORITY:	CORRECT
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
ELECTRICAL BOX SITUATED OUTSIDE.	



NOTE	
PIC #:	P231
PRIORITY:	HIGH
TITLE:	OPEN BODY OF WATER
RECOMMENDATION / COMMENT:	
IT IS STRONGLY RECOMMENDED THAT ALL BODIES OF WATER AROUND THE GOLF COURSE HAVE A LIFE SAVING DEVICE.	



NOTE	
PIC #:	P232
PRIORITY:	CORRECT
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
ELECTRICAL BOX SITUATED OUTSIDE.	



NOTE	
PIC #:	P233
PRIORITY:	CORRECT
TITLE:	ROADWAY
RECOMMENDATION / COMMENT:	
ROAD LEADING TO SECURITY ENTRANCE / EXIT.	



NOTE	
PIC #:	P234
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
EMERGENCY ASSEMBLY SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P235
PRIORITY:	CORRECT
TITLE:	GREEN KEEPERS AREA
RECOMMENDATION / COMMENT:	
ENTRANCE TO GREEN KEEPERS AREA.	



NOTE	
PIC #:	P236
PRIORITY:	CORRECT
TITLE:	GREEN KEEPERS AREA
RECOMMENDATION / COMMENT:	
FIRE EQUIPMENT AND SIGNAGE IN PLACE.	



NOTE	
PIC #:	P237
PRIORITY:	CORRECT
TITLE:	GREEN KEEPERS AREA
RECOMMENDATION / COMMENT:	
DESPATCH AREA FOR SAND, SOIL, GRASS ETC.	



NOTE	
PIC #:	P238
PRIORITY:	CORRECT
TITLE:	GREEN KEEPERS AREA
RECOMMENDATION / COMMENT:	
VIEW OF TANKS AND WORKSHOP AREA.	



NOTE	
PIC #:	P239
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
FIRE SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P240
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE EQUIPMENT SERVICES ARE UP TO DATE.	



NOTE	
PIC #:	P241
PRIORITY:	HIGH
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
NO SERVICE STICKER DISPLAYED.	



NOTE	
PIC #:	P242
PRIORITY:	CORRECT
TITLE:	STORAGE
RECOMMENDATION / COMMENT:	
CHEMICALS AND FERTILIZERS ARE UNDER LOCK AND KEY.	



NOTE	
PIC #:	P243
PRIORITY:	CORRECT
TITLE:	STORAGE
RECOMMENDATION / COMMENT:	
STORAGE BAYS AVAILABLE.	



NOTE	
PIC #:	P244
PRIORITY:	CORRECT
TITLE:	STORAGE
RECOMMENDATION / COMMENT:	
CHEMICALS AND FERTILIZERS ARE UNDER LOCK AND KEY.	



NOTE	
PIC #:	P245
PRIORITY:	CORRECT
TITLE:	STORAGE
RECOMMENDATION / COMMENT:	
CHEMICALS AND FERTILIZERS ARE UNDER LOCK AND KEY.	



NOTE	
PIC #:	P246
PRIORITY:	MEDIUM
TITLE:	STORAGE
RECOMMENDATION / COMMENT:	
CONSIDER BUILDING A SPILL PROOF STEP FOR CHEMICAL STORE.	



NOTE	
PIC #:	P247
PRIORITY:	CORRECT
TITLE:	STORAGE
RECOMMENDATION / COMMENT:	
IRRIGATION PARTS STORE.	



NOTE	
PIC #:	P248
PRIORITY:	CORRECT
TITLE:	TANKS
RECOMMENDATION / COMMENT:	
FUEL AND OIL TANKERS CONTAINED WITHIN A SPILL BAY.	



NOTE	
PIC #:	P249
PRIORITY:	CORRECT
TITLE:	TANKS
RECOMMENDATION / COMMENT:	
CLOSE UP OF SPILL PROOF RETAINING WALL, WHEN CONSTRUCTED CALCULATIONS TO CONTAIN BOTH TANKS WOULD HAVE BEEN DONE.	



NOTE	
PIC #:	P250
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
FIRE SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P251
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE EQUIPMENT SERVICES ARE UP TO DATE.	



NOTE	
PIC #:	P252
PRIORITY:	CORRECT
TITLE:	STORAGE
RECOMMENDATION / COMMENT:	
CHEMICALS AND FERTILIZERS ARE UNDER LOCK AND KEY.	

Daily Fuel Booking List:
Petrol

MACHINE NAME	NO	HOURS	DATE	LITRES	SIGNATURE
Flora 21	8.1		12/10/18	10	[Signature]
Sand 100	16	14.58 h	14/10/18	10	[Signature]
Weld 100			16/10/18	25	[Signature]
Flora 21	11	50.45-2	14/10/18	2.6	[Signature]
Flora 21	11	4.18-5	14/10/18	2.0	[Signature]
Flora 21	16	16.57-8	14/10/18	10	[Signature]
Flora 21	18	17.24-7	14/10/18	10	[Signature]
Flora 21			14/10/18	5	[Signature]
Flora 21			14/10/18	1.0	[Signature]
Flora 21			14/10/18	15	[Signature]

NOTE	
PIC #:	P253
PRIORITY:	CORRECT
TITLE:	RECORD KEEPING
RECOMMENDATION / COMMENT:	
RECORD OF FUEL USAGE RECORDED ON THIS SHEET.	



NOTE	
PIC #:	P254
PRIORITY:	MEDIUM
TITLE:	STORAGE
RECOMMENDATION / COMMENT:	
CONSIDER BUILDING A SPILL PROOF STEP FOR CHEMICAL STORE.	



NOTE	
PIC #:	P255
PRIORITY:	HIGH
TITLE:	FIRE HOSE
RECOMMENDATION / COMMENT:	
NO USING OF FIRE HOSES FOR WASHING RATHER USE A HOSE PIPE. FIRE HOSES ARE FOR EMERGENCIES ONLY.	



NOTE	
PIC #:	P256
PRIORITY:	CORRECT
TITLE:	WORKSHOP AREA
RECOMMENDATION / COMMENT:	
ENTRANCE TO THE WORKSHOP.	



NOTE	
PIC #:	P257
PRIORITY:	CORRECT
TITLE:	WORKSHOP AREA
RECOMMENDATION / COMMENT:	
NEAT AND CLEAN WORKSHOP AREA.	



NOTE	
PIC #:	P258
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE EQUIPMENT DEMARCATIONS ARE VISIBLE AND HAVE BEEN KEEP CLEAR.	



NOTE	
PIC #:	P259
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
EXIT SIGNAGE IS IN PLACE.	



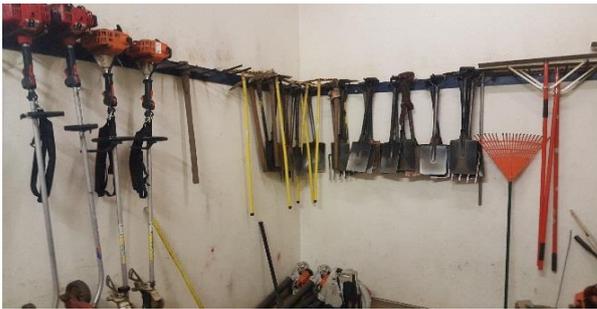
NOTE	
PIC #:	P260
PRIORITY:	CORRECT
TITLE:	FIRST AID KIT
RECOMMENDATION / COMMENT:	
THERE IS A FIRST AID KIT IN PLACE FOR THE WORKSHOP AREA.	



NOTE	
PIC #:	P261
PRIORITY:	LOW
TITLE:	LEGAL WALL CHARTS
RECOMMENDATION / COMMENT:	
DISPLAYING OF LEGAL WALL CHART ACTS ARE IN PLACE HOWEVER NEED UPDATED VERSIONS.	



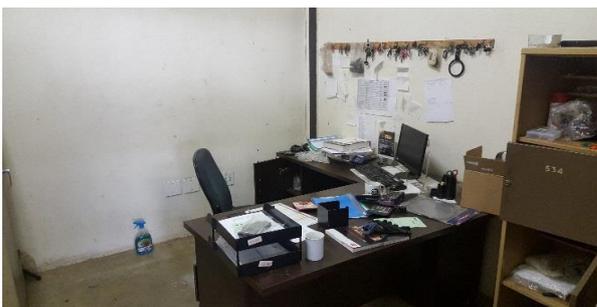
NOTE	
PIC #:	P262
PRIORITY:	CORRECT
TITLE:	RESTROOM
RECOMMENDATION / COMMENT:	
RESTROOM IS NEAT AND TIDY IN THE WORKSHOP AREA.	



NOTE	
PIC #:	P263
PRIORITY:	CORRECT
TITLE:	TOOLS STORE
RECOMMENDATION / COMMENT:	
TOOLS ARE NEAT AND TIDY IN THE WORKSHOP AREA.	



NOTE	
PIC #:	P264
PRIORITY:	LOW
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
WALL PLUGS REQUIRE COVERS.	



NOTE	
PIC #:	P265
PRIORITY:	CORRECT
TITLE:	OFFICE
RECOMMENDATION / COMMENT:	
NEAT AND TIDY OFFICE IN THE WORKSHOP AREA.	



NOTE	
PIC #:	P266
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
ELECTRICAL SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P267
PRIORITY:	CORRECT
TITLE:	ELECTRICAL
RECOMMENDATION / COMMENT:	
DB BOARD IS LABELLED AND LIST ATTACHED.	



NOTE	
PIC #:	P268
PRIORITY:	CORRECT
TITLE:	STACKING & STORAGE
RECOMMENDATION / COMMENT:	
NEAT AND TIDY STORE AREA.	



NOTE	
PIC #:	P269
PRIORITY:	CORRECT
TITLE:	COMPRESSOR
RECOMMENDATION / COMMENT:	
PORTABLE COMPRESSOR, ENSURE SERVICE RECORDS ARE KEPT IN OHS FILE.	



NOTE	
PIC #:	P270
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
EXIT SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P271
PRIORITY:	CORRECT
TITLE:	FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
FIRE SIGNAGE AND EQUIPMENT IN PLACE.	



NOTE	
PIC #:	P272
PRIORITY:	CORRECT
TITLE:	WORKSHOP / WAREHOUSE
RECOMMENDATION / COMMENT:	
ALL NEAT AND TIDY.	



NOTE	
PIC #:	P273
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
FIRE SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P274
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P275
PRIORITY:	CORRECT
TITLE:	SIGNAGE
RECOMMENDATION / COMMENT:	
SIGNAGE IS IN PLACE.	



NOTE	
PIC #:	P276
PRIORITY:	CORRECT
TITLE:	FIRE SERVICES
RECOMMENDATION / COMMENT:	
SERVICE STICKER IS UP TO DATE.	



NOTE	
PIC #:	P277
PRIORITY:	LOW
TITLE:	HOUSE KEEPING
RECOMMENDATION / COMMENT:	
SUGGEST A TIDY UP IN THIS AREA.	



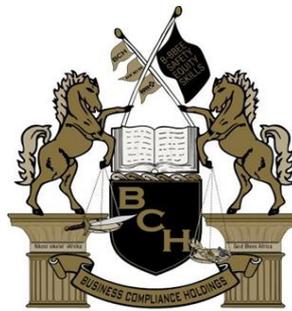
NOTE	
PIC #:	P278
PRIORITY:	HIGH
TITLE:	ACCESS TO FIRE EQUIPMENT
RECOMMENDATION / COMMENT:	
IN AN EMERGENCY IT WOULD BE DIFFICULT TO REACH THE FIRE EQUIPMENT, SUGGEST A CLEAR PATH IS MADE.	



NOTE	
PIC #:	P279
PRIORITY:	CORRECT
TITLE:	SECURITY DOG
RECOMMENDATION / COMMENT:	
SECURITY DOG IS SECURED BEHIND LOCKED GATE.	



NOTE	
PIC #:	P280
PRIORITY:	CORRECT
TITLE:	LIGHTNING SHELTER
RECOMMENDATION / COMMENT:	
NEAT AND CLEAN AREA.	



SECTION 4 - OHS PRODUCTS IDENTIFIED

FIRST AID KITS

1. CLUTCH BAG - SMALL OFFICE (REGULATION 3)

ONLY insert QTY's required

QTY

- A) COMPLETE KIT
- B) REFILL KIT



2. METAL BOX - FACTORY / WAREHOUSE / LARGE OFFICE (REGULATION 3 & 7)

QTY

- A) COMPLETE KIT
- B) REFILL KIT



3. VEHICLE KIT - TRANSPORTATION (REGULATION 3 & 7)

QTY

- A) COMPLETE KIT
- B) REFILL KIT



ORDER YOUR REPLACEMENT KITS ANNUALLY

FIRST AID KIT CONTENTS

REGULATION 3 KIT:	TICK
1 X CETRIMIDE SOLUTION 100ml	
1 x GAUZE SABS 100's	
1 X COTTON WOOL 100gr	
2 X SWABS STERILE 5's	
1 x FORCEP	
1 X SAFETY PINS	
1 X SCISSORS	
4 X TRIANGULAR BANDAGES non woven	
4 X BANDAGES 75mm	
4 X BANDAGES 100mm	
1 X FABRIC ROLL PLASTER 25mm	
1 x ANTI ALLERGIC TAPE 25mm	
1 x PLASTERS 20's	
4 X FIRST AID DRESSING - MEDIUM	
4 X FIRST AID DRESSING - LARGE	
2 X MANDY STRIPS	
4 X PAIRS GLOVES	
2 X RESPAID	
1 x FORCEP	
1 X SAFETY PINS	
1 X SCISSORS	
4 X TRIANGULAR BANDAGES non woven	
4 X BANDAGES 75mm	
4 X BANDAGES 100mm	
1 X FABRIC ROLL PLASTER 25mm	
1 x ANTI ALLERGIC TAPE 25mm	
1 x PLASTERS 20's	
4 X FIRST AID DRESSING - MEDIUM	
4 X FIRST AID DRESSING - LARGE	
2 X MANDY STRIPS	
4 X PAIRS GLOVES	
2 X RESPAID	

ONLY COMPLETE REPLACEMENT KITS ARE AVAILABLE.
 CONTENTS IS FOR INFORMATION ONLY.



REGULATION 7 BLOOD SPILL:	TICK
1 X COMPLETE REGULATION 3 KIT + BELOW ITEMS	
1 X GLOVES HOUSEHOLD LARGE	
1 x GLOVES HOUSEHOLD MEDIUM	
2 X MASK FACE PAPER 2PLY	
2 X ABSORBENT GEL Tub 25gr	
1 x BACTEREX - 15 Sachet	
4 X PAPER TOWEL	
1 X BAG WASTE RED SELF SEAL 310x360x50mic	

ONLY COMPLETE REPLACEMENT KITS ARE AVAILABLE.
 CONTENTS IS FOR INFORMATION ONLY.



LEGAL WALL CHARTS

A1 WALL CHARTS ACTS



SET OF UPDATED CHARTS

STANDARD SET OF 7 ACTS (8 CHARTS)

Excludes Construction & Machinery Acts

A1 WALL FRAMES



SET OF A1 CLIP FRAMES

STANDARD SET (8 FRAMES)

INDIVIDUAL WALL CHARTS

- Basic Conditions of Employment Act - **Compulsory**
- Employment Equity Act - **Compulsory**
- Compensation for Occupational Injuries & Disease Act (COIDA)
- Construction Regulations Act
- Labour Relations Act
- Machinery Act Schedule D
- Occupational Health and Safety Act
- Regulations (OHS 2nd Wall Chart)
- Skills Development Act
- Tobacco Regulations

INDIVIDUAL FRAMES

- Basic Conditions of Employment Act - **Compulsory**
- Employment Equity Act - **Compulsory**
- Compensation for Occupational Injuries & Disease Act (COIDA)
- Construction Regulations Act
- Labour Relations Act
- Machinery Act Schedule D
- Occupational Health and Safety Act
- Regulations (OHS 2nd Wall Chart)
- Skills Development Act
- Tobacco Regulations

NOTE:
IF A SET OF WALL CHARTS IS
SELECTED THEN NO
INDIVIDUAL CHARTS WILL BE
QUOTED.

NOTE:
IF A SET OF FRAMES IS
SELECTED THEN NO
INDIVIDUAL FRAMES WILL BE
QUOTED.

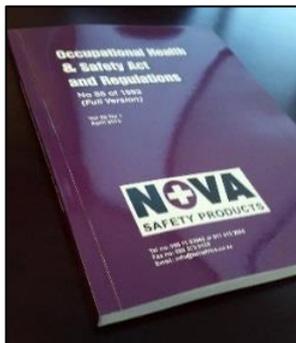
STATUTORY PRODUCTS

OHS FILES



OHS ACT

A5 BOOKLET



AED



AED
AUTOMATED ELECTRONIC
DEFIBRILLATOR

OHS APPOINTEE BOARDS

HAND HELD FIRE ALARM



← **LOCATIONS** →

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____
- 6 _____
- 7 _____
- 8 _____
- 9 _____
- 10 _____

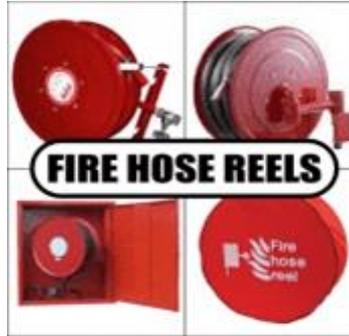


PLEASE BE ADVISED

- FOR ANY PRODUCTS NOT LISTED, PLEASE SEND AN EMAIL WITH YOUR REQUEST TO BE REVIEWED.
- LISTED HERE ARE THE PRIMARY SAFETY PRODUCTS THAT COMPANIES MAY NEED TO COMPLY.

FIRE EQUIPMENT

Fire extinguishers can be a crucial part of the office/factory fire safety plan. They can save lives and property by putting out a small fire or suppressing it until the fire department arrives.





SECTION 5 - SIGNAGE REQUIRED

TYPES & SIZES AVAILABLE

TYPES

ABS = PLASTIC

C = CHROMADEX

P = PHOTOLUMINESCENT

S = STICKER

STANDARD SIZES

150 X 150mm

190 x 190mm

290 x 290mm

ABS plastic signs are the most common as they are light and easy to print any design on them.

Chromadex is an epoxy coated, galvanized steel sheet used for exterior & interior signage applications.

These glow in the dark signs are ideal when visibility is low due to fire & in walk-in freezers if the lights out go.

Stickers are ideal for DB & telephone Boards or any other application where a sticker can be used.

(CUSTOM MADE SIGNS AND SIZES ARE AVAILABLE ON REQUEST)

Small office sized signage.

Normal office sized signage.

Large areas, outside, warehouse, factories, stores etc.

EXAMPLES BELOW



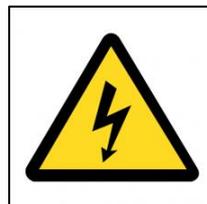
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REQUIRE	✓	P053
SIZE	290	
TYPE	ABS	
QTY	1	



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE	✓	P003 / P064 / P149
SIZE	190	
TYPE	ABS	
QTY	3	



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE	✓	P095 / P115
SIZE	150	
TYPE	p	
QTY	2	



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE	✓	P026 / P031 / P164 / P296
SIZE	STD	
TYPE	s	
QTY	4	

ONLY insert QTY's required on all below pages - Thank you

INFO SIGN BOARDS

GA1



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

GA26

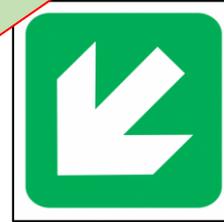


SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

GA2



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

NO INFO SIGNAGE SPECIFIED / REQUIRED



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
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SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

ONLY INDICATE REQUIRED SIGNAGE



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
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TYPE		
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SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

NO INFO SIGNAGE SPECIFIED / REQUIRED

ONLY INDICATE REQUIRED SIGNAGE

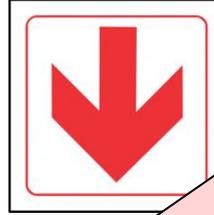
FIRE & EMERGENCY SIGN BOARDS

FB2



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

FB1



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

FB3



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



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TYPE		
QTY		



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REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

NO EMERGENCY SIGNAGE SPECIFIED / REQUIRED

ONLY INDICATE REQUIRED SIGNAGE



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
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SPECIFICATIONS		PHOTO REFERENCE #
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SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

NO EMERGENCY SIGNAGE SPECIFIED / REQUIRED

ONLY INDICATE REQUIRED SIGNAGE

SAFETY SIGN BOARDS



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



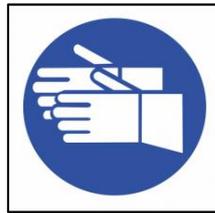
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REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



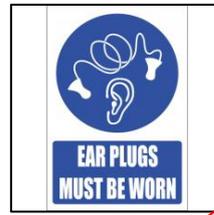
SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

NO SAFETY SIGNAGE SPECIFIED / REQUIRED

ONLY INDICATE REQUIRED SIGNAGE



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
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QTY		



SPECIFICATIONS		PHOTO REFERENCE #
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SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

NO SAFETY SIGNAGE SPECIFIED / REQUIRED

ONLY INDICATE REQUIRED SIGNAGE

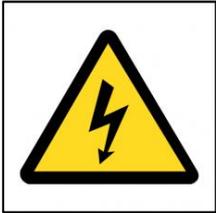
HAZARD SIGN BOARDS



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
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SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



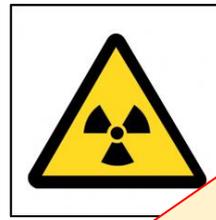
SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

NO HAZAED SIGNAGE SPECIFIED / REQUIRED

ONLY INDICATE REQUIRED SIGNAGE



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

NO HAZAED SIGNAGE SPECIFIED / REQUIRED



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



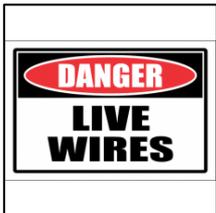
SPECIFICATIONS		PHOTO REFERENCE #
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REQUIRE		
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TYPE		
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SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		

ONLY INDICATE REQUIRED SIGNAGE



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
QTY		



SPECIFICATIONS		PHOTO REFERENCE #
REQUIRE		
SIZE		
TYPE		

NO HAZAED SIGNAGE SPECIFIED / REQUIRED

ONLY INDICATE REQUIRED SIGNAGE

PROHIBITION SIGN BOARDS



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		DESCRIPTION
REQUIRE		
SIZE		
TYPE		
QTY		

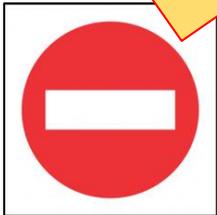


SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
SIZE		
TYPE		
QTY		

NO PROHIBITION SIGNAGE SPECIFIED / REQUIRED



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
SIZE		
TYPE		
QTY		

ONLY INDICATE REQUIRED SIGNAGE

MISCELLANEOUS SIGN BOARDS



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
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QTY		



SPECIFICATIONS		LOCATION DESCRIPTION
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QTY		



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
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QTY		



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
SIZE		
TYPE		
QTY		



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
SIZE	A4	
TYPE		
QTY		



SPECIFICATIONS		LOCATION DESCRIPTION
REQUIRE		
SIZE	A4	
TYPE		
QTY		

NO MISCELLANEOUS SIGNAGE SPECIFIED / REQUIRED

ONLY INDICATE REQUIRED SIGNAGE

FOR WORDING AND COMPANY LOGO'S ON ABOVE LIABILITY BOARDS -
Please Email: anabela@bchafrica.co.za (SAMPLE WORDING IS AVAILABLE)

SECTION 6 - ORDER FORM

ITEMS IDENTIFIED FOR CORRECTIVE MEASURES

CLIENT:	SAMPLE GOLF COUNTRY CLUB
DATE:	XXth MONTH '20

AN OFFICIAL QUOTATION WILL BE PROVIDED BASED ON BELOW DEVIATIONS IDENTIFIED
THROUGHOUT YOUR AUDIT REPORT

PRODUCT DESCRIPTION	QTY	TICK
6,1 OHS STATIONARY		
OHS FILE		
OHS ACTS BOOKLET	1	
SAFETY FORMS AND REPORTING TEMPLATES AVAILABLE @ No Charge, T&C's Apply. (See 6.15 below)		
6,2 LEGAL WALL CHARTS		
SET OF WALL CHARTS X 7 Acts (8 x Charts) - Excludes Construction & Machinery Schedule D		
1 BASIC CONDITIONS OF EMPLOYMENT ACT - COMPULSORY		
2 COMPENSATION FOR OCCUPATIONAL INJURIES & DISEASES ACT (COIDA)		
CONSTRUCTION REGULATIONS ACT		
3 EMPLOYMENT EQUITY ACT - COMPULSORY		
4 LABOUR RELATIONS ACT		
MACHINERY ACT - SCHEDULE D		
5 OCCUPATIONAL HEALTH AND SAFETY ACT (2 X Charts)		
6 SKILLS DEVELOPMENT ACT		
7 TOBACCO REGULATIONS		
6,3 FRAMES FOR WALL CHARTS		
SET OF FRAMES (8 X FRAMES FOR ONE SET OF 7 ACT CHARTS)		
INDIVIDUAL FRAMES		
6,4 FIRST AID KITS & REFILLS		
CLUTCH BAG - OFFICE KIT (REG 3) - COMPLETE		
CLUTCH BAG - OFFICE KIT (REG 3) - REFILL		
METAL BOX - FACTORY / WAREHOUSE (REG 7 & 3) - COMPLETE		
METAL BOX - FACTORY / WAREHOUSE (REG 7 & 3) - REFILL		
VEHICLE KIT (REG 7 & 3) - COMPLETE		
VEHICLE KIT (REG 7 & 3) - REFILL		
FIRST AID KIT - INDIVIDUAL CONTENT ITEMS ARE NOT AVAILABLE		
6,5 FIRE EQUIPMENT		
FIRE EXTINGUISHERS - SPECIFY TYPE & SIZES REQUIRED		
FIRE EXTINGUISHER WALL MOUNTS		
SERVICING / REPAIRS - CLIENT TO SOURCE DIRECTLY OR OUTSOURCED SOLUTIONS AVAILABLE		
6,6 EVACUATION SOLUTIONS		
EVACUATION DRILLS (ON-SITE & SELF EVACUATION DRILLS - AVAILABLE (INCLUDES BELOW 1-3))	1	
<i>YOUR PROPOSAL WILL INCLUDE BOTH ON-SITE & SELF SOLUTIONS FOR ABOVE DRILLS</i>		
1) PRE-ASSESSMENT OF EVACUATION READINESS		
2) CONDUCT EVACUATION DRILLS		
3) EVACUATION FEEDBACK REPORT & CERTIFICATION		
EVACUATION ROUTES - BUILDING BLUE PRINTS MUST BE PROVIDED		
EMERGENCY PLAN - PROCESS AND PROCEDURE		
EMERGENCY PREPARENESS & EVACUATION POLICY		
EVACUATION ALARM / SIREN (WALL MOUNT)		
6,7 HEART SAFE EQUIPMENT		
AED (AUTOMATED ELECTRONIC DEFIBRILATOR) ADVISE IF DEMO REQUIRED?		
DRONES - ADVISE IF DEMO REQUIRED FOR LARGE SITES		

6,8 SAFETY TRAINING		
<i>TRAINING QUOTED INCLUDES MANDATORY REQUIREMENTS AND REFRESHER QTY'S</i>		
OHS INDUCTION - All Staff		
EVACUATION INDUCTION - All Staff		
FIRST AIDER LEVEL-1 (Min Ratio = 1:50)		
FIRE FIGHTER (Min Ratio = 1:50)		
EVACUATION LEADERS (20+ emp's = Min 1 thereafter 1:50)		
OHS REPS (20+ emp's = Min 1 thereafter 1:50)		
ACCIDENT / INCIDENT INVESTIGATOR (OHS Rep)		
LADDER SAFETY TRAINING - Specify Number delegates to be trained.		
OHS COMMITTEE (Reps = # of employee reps + 1 manager/chairperson)		
OHS MANAGEMENT (Committee member)		
6,9 SECURITY ALARMS AND ANCILLARY PRODUCTS		
NEW SECURITY EQUIPMENT / REPAIRS - BM SECURITY		
REQUEST INTRODUCTION		
6.10. AIRCONDITIONERS		
NEW UNITS - AIR TECHNOLOGY		
SERVICING / REPAIRS - AIR TECHNOLOGY		
INSTALL ISOLATORS - AIR TECHNOLOGY		
6,11 WATER PROTECTION DEVICES		
REQUIRE LIFE SAVING DEVICE		
LIFE JACKETS - SPECIFY SIZES REQUIRED		
LIFEBUOY RING - 75CM 2.5Kg / 4.5Kg - SPECIFY SIZES REQUIRED		
6,12 EQUIPMENT SERVICES		
CRANES - AJM		
FORK LIFT SERVICES - AAH SKILLS		
FORK LIFT LICENCES (NEW & RENEWALS)		
ON-SITE MEDICALS - MAISTRY		
BOILERS - BOILER MAINTENANCE		
6,13 TEMPLATES AVAILABLE - AT NO CHARGE WITH ANY ORDERS PLACED		
EVACUATION PLAN - PROCESS AND PROCEDURE		
OHS REPS NOMINATION PROCESS		
OHS COMMITTEE NOMINATION PROCESS		
OHS COMMITTEE MINUTES OF MEETING		
16.1 APPOINTMENT LETTER		
16.2 APPOINTMENT LETTER		
APPOINTMENT LETTERS (First Aiders)		
APPOINTMENT LETTERS (Fire Fighters)		
APPOINTMENT LETTERS (Evacuation Leaders)	1	
APPOINTMENT LETTERS (OHS Representatives)	1	
ACCIDENT/INCIDENT RECORD		
NEAR MISS REPORT - HIRA (HAZARD IDENTIFICATION RISK ASSESSMENT)		
LADDER - MONTHLY INSPECTION RECORD	1	
FIRST AID KIT CONTENTS MONTHLY CHECK LIST		
COIDA LETTER OF GOOD STANDING - PROCESS TO REGISTER FOR WORKMANS COMPENSATION		
VEHICLE / CART INSPECTION CHECK LIST		

6,14

SIGNAGE

   	SIZE	TYPE	QTY	TICK
SIGNAGE - PERSONNEL IDENTIFICATION				
OHS APPOINTEE BOARD (FIRST AIDERS / FIRE FIGHTERS / EVAC LEADERS & OHS REPS)	A3	ABS		
SIGNAGE - OUTSIDE BUILDING				
EMERGENCY ASSEMBLY POINT	440mm			
PUBLIC LIABILITY - ENTERING PREMISES	#REF!			
PUBLIC LIABILITY - SWIMMING AREAS	#REF!			
EMERGENCY CONTACTS STICKER - COMPANY VEHICLES / CHARTS	QTY, SIZE & DESIGN REQUIRED			
SIGNAGE - INSIDE BUILDING				
INFO SIGNAGE				
FIRST AID				
GREEN ARROW				
EXIT - GREEN SIGNAGE				
EMERGENCY ASSEMBLY POINT - INDOORS FOR STRIKES ETC.				
STAIRS UP				
STAIRS DOWN				
REST ROOM - MALE				
REST ROOM - FEMALE				
FIRE SIGNAGE				
EXIT (FACING LEFT)				
EXIT (FACING RIGHT)				
EXIT (FACING DOWN)				
RED ARROW				
EMERGENCY ALARM				
FIRE EXTINGUISHER				
FIRE HOSE REEL				
FIRE HYDRANT				
RED ARROW				
SAFETY SIGNAGE				
GENTS RESTROOM				
LADIES RESTROOM				
WARNING SIGNAGE				
ELECTRICAL SIGNAGE				
HAND HELD EMERGENCY ALARM				
SIGNAGE - CUSTOM MADE				
1.				
2.				
LABELS				
LADDERS				
FOOD LABELS - PROVIDED IN ROLLS (ADVISE TEXT & SIZE)				
6,15 PERSONAL PROTECTIVE EQUIPMENT				
(Please provide item specifications & monthly quantities for quotation)				
NOISE PROTECTION - Specify preferred requirements				
HEAT PROTECTION - Specify preferred requirements				
DUST PROTECTION - Specify preferred requirements				

PARTNER NETWORK

➤ WE RECOMMEND ALL PGA AFFILIATED PARTNERS INCLUDING:

➤ BAY UNION FINANCIAL SERVICES

Providing an initial consultation and risk audit to gain an understanding of your business objectives and to evaluate the potential risks your business might face.



➤ NORTON ROSE FULLBRIGHT

We provide the world's preeminent corporations and financial institutions with a full business law service. We have more than 4,000 lawyers and other legal staff based in Europe, the United States, Canada, Latin America, Asia, Australia, the Middle East and Africa.



➤ SERE-MED

Suppliers of AED – Automated Electronic Defibrillators.



➤ NM CONSULTANTS – MEDICAL SOLUTIONS

On-site testing for medical fitness.
Eyes - Hearing - Glucose testing - Lung Functionality -
Physical Examination - Urine Drug Screening.



➤ AIR TECHNOLOGY SERVICES

Air conditioner servicing & repairs – (Gauteng/Pta.)



➤ COMBO - SAFETY & ADVANCED DRIVER COURSES

In collaboration with MERC - AMG, BMW & AUDI.

ROAD SAFETY TRAINING - A critical part of saving lives.

In **South Africa**, approximately 1 million **road accidents** are reported per year. The majority of the **accidents** that occur are caused by human factors, with, on average over 40 people a day being fatally injured and at least 20 being left permanently disabled.
Dec 28, 2018

